

Klamath County

Safety Committee Meeting

September 13, 2018

Members Present:

Members Not Present:

Cindy Williams, Library	Bill Gilmore, Great Basin Insurance
Geneva Lewis, Mental Health/DD	James McClure, Museum
Leslie Barlow-Hunter, HR, Risk Management & County Counsel	Tammy Koli, Juvenile
Sandy Cox, BOCC/ Animal Control	Fairgrounds
Dale Geigle, IT	Hollie Streed, Assessor's
Rochelle Long, Clerk & Elections	Todd Pfeiffer, Public Works-Weed Control
April Cobb, CDD	Jason Wright, Public Works-Road Control
Anna Strom, Public Works	Dan Coen, CDD-SW
Tom Banks, Maintenance	
Travis Stone, DA	
Jewel Stork, Finance	
Kayla Wessel, Tax Office	
Kevin Kennel, Sheriff's Office	
Lisa Hill, Veterans	
Valeree Lane, Public Health	
Tyra Jerde, Comm. Corr./ Transition Center	

Leslie Barlow-Hunter called the meeting to order at 11:32 A.M. on Thursday, September 13, 2018.

Minutes:

The minutes were reviewed from the August 9, 2018 Safety Committee Meeting. Sandy Cox motioned to approve the minutes as read. Cindy Williams seconded the motion. Motion carried.

Introductions:

None.

NEW ACCIDENTS / INCIDENTS

LIABILITY CLAIMS

CC2018-36: Sheriff's Office

Every morning an in-custody report, created by the Sheriff's Office (SO) software, is sent out to distribution group(s), created and updated by IT upon the request of the SO. The in-custody report lists the people that have been arrested for the last 24 hours. On this report there are items, that when combined, become PII such as name, address, and date of birth. Previously PII had been removed from the report before being posted by the media. Klamath Alerts was included on this distribution list and posted the report in its entirety on Facebook and the Klamath Alerts webpage. It was confirmed that this was the first time this report had been posted by Klamath Alerts with such information. To rectify this going forward, the group that the in-custody report is sent to is going to be vetted by Lt Bryson and only include people that have a need to know, such as LEO and the courts. Another report that has no PII will be sent to a different distribution group that will have people such as the media included on it. Klamath Alerts was contacted and removed the list from Facebook and his webpage. Risk Management suggested that the SO treats this such as a public records request to ensure proper handling of this information.

10: Preventable 1: Non-Preventable 0: No designation

Additional questions/comments:

- You can't control others actions. What is considered non-public record in this report? The date of birth? This was handled efficiently and properly.
- Did this also get reviewed by County Counsel? Even with the material deleted by Klamath Alerts, there is still the legal ramifications of this having happened. What happens when Lt. Bryson is not available?

Recommendations: *Preventable.*

Executive Committee Review: *No.*

Safety Committee Review: This claim has been reviewed by Counsel and notifications were sent out. The question was asked regarding how the SO proceeds in the event of Lt. Bryson's absence. *Leslie stated that Lt. Bryson has a stand-in. This was a preventable incident that slipped by and was released. Motion to close: Travis Stone, DA; second Kevin Kennel, SO. Closed.*

WORKERS COMP. 801 NOT REQUIRED OR SUBMITTED

None

WORKERS COMP. 801 REQUIRED AND SUBMITTED

WC2018-18: Assessor

While walking across the government center parking lot, returning to the building from their break, an employee slipped on loose gravel and fell. The employee had stepped on loose gravel causing them to roll their ankle and fall. The employee sustained injuries including a scrapped left knee, bruising and scrapes to the palms of both hands and a sprained right ankle. There was no other slick or wet conditions at the time of the injury.

10: Preventable 1: Non-Preventable 0: No designation

Additional questions/comments:

- Why is there lose gravel in the parking lot?
- Most adults know that treading upon gravel, or other unattached surfaces, creates unstable footing. Care must be taken, even if there are no slick or wet conditions.

- We chip sealed the parking to prevent slips in the winter and now people trip in the summer. People need to realize that they need to actually concentrate when walking.
- Was the individual wearing proper footwear? **They were wearing sandals.**

Recommendations: *Preventable.*

Executive Committee Review: *No.*

Safety Committee Review: *Leslie stated that there is a huge concern of people not watching where they are walking. We strongly encourage employees to pay attention to their surrounding and be aware of what is happening around them including traffic, other pedestrians and weather conditions. We are coming back around to the cold season. Motion to close: Valeree Lane, PH; second Sandy Cox, BOCC. Closed.*

Old Business

3rd quarter safety inspections are due at the end of September and the 4th quarter will go out in the beginning of October. Leslie Barlow-Hunter will be sending a reminder if your department still needs to complete and return this form to her office.

New Business

The cold, wet wintery season is approaching fast, please be careful and aware of your environment along with current and upcoming weather conditions. If you want shoe chains/cleats and have old ones, please bring them in to exchange. If you are a new employee and need chains/cleats, please contact myself, Leslie Barlow-Hunter, or the Human Resources Department. There are currently a lot of wrecks and accidents being reported in the community right now, so please be aware and use caution.

Other Business

Attached you will find information on the National Preparedness Month. <https://www.ready.gov/september> and Disaster Training Certification sent to all employees by Morgan Lindsay.

Anna Strom- Took this training said worth your time, information such as how to become a certified volunteer, how to turn off utilities, first aid, disaster psychology, etc... Even if you don't want to be certified there are many great courses offered.

Adjournment:

Geneva Lewis (DD) motioned to adjourn the meeting at 12:52 P.M. and Sandy Cox (BOCC) seconded the motion. Motion carried and the meeting was adjourned at 12:52 P.M.



KLAMATH COUNTY SHERIFF'S OFFICE

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sheriff@co.klamath.or.us

Media Release

Date: August 31, 2018

RE: 15th Annual National Preparedness Month

Contact: Morgan Lindsay, Emergency Manager

This September marks the nation's 15th annual National Preparedness Month (NPM). This initiative, which began after the tragic events of 9/11 and Hurricane Katrina, provides an opportunity to remind us that we all must prepare ourselves and our families for disasters. This NPM will focus on planning, with an overarching theme: **Disasters Happen. Prepare Now. Learn How.**



The devastating hurricanes and wildfires of 2017-18 elevate the importance of preparing for disasters. Often, we – our neighbors and ourselves – will be the first ones in our communities to take action after a disaster strikes and before first responders arrive, so it's important to prepare in advance to help yourself and your community.

Klamath County Emergency Management (EM), a division of the Sheriff's Office, together with the Klamath County Public Health Preparedness office, want to encourage the community to participate in NPM 2018. Take time to learn lifesaving skills such as CPR and first aid. Check your insurance policies and coverage for the hazards you may face, such as floods, earthquakes, wildfires, or extreme weather. Make a family evacuation and communications plan. Also, know how to take practical safety steps like shutting off water and gas at your home or business. EM will be sharing weekly themes about these things along with checklists and other resources to media outlets and the community; checkout the EM department webpage at klamathcounty.org.

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Visit the Sheriff's Office webpage under Departments at www.klamathcounty.org, and view all releases in the "Media Releases" tab.

Disasters – are you prepared?



Have you ever thought about being an integral part of the response to a disaster in your community?

If the answer is yes, the Community Emergency Response Team (CERT) is the place for you!

This **FREE** 24-hour series of classes will held on Tuesday and Thursday evenings starting September 25, 2018

Disaster Preparation, Fire/Utility Control, Disaster Medical, Psychology & Terrorism, Search & Rescue

HANDS-ON Training

Live-Fire Extinguisher Training

Fun, lively, interactive learning

Instruction and class supplies provided by FEMA CERTified Instructors!!

Sponsored by Klamath County Emergency Management

Registration required for seat availability – Call or E-mail Ron Miller, CERT Coordinator at (541) 892-4914 or rmiller@klamathcounty.org to register or for more information regarding the CERT Program.



CERT BASIC September – October 2018
KCC building 6 Room 6207 6-9 PM

Date	Unit #	Class	Instructor
Tue Sept 25	1.	Disaster Preparedness (2.5)	_____
Thu Sept 27	2.	Fire Safety/Utility Control (2.5)	_____
Tue Oct 02	3.	Disaster Medical Part 1 (2.5)	_____
Thu Oct 04	4.	Disaster Medical Part 2 (3.0)	_____
Tue Oct 09	5.	Light Search & Rescue (2.5)	_____
Thu Oct 11	6.	CERT Organization (1.5)	_____
	7.	Disaster Psychology (1.0)	_____
Tue Oct 16	8.	Terrorism & CERT (2.5)	_____
Thu Oct 18	9.	Review, exam, simulation (3.0)	<u>CERT Members</u>

Time in (parentheses) is recommended class time.