



Board of Commissioners' Administrative Meeting
September 3, 2019 ~ 1:00pm ~ Room 219

9/3/2019 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris (phone), Commissioner DeGroot; Mika Blain / County Counsel; Haley Huffman / Admin Staff; Phillip Squibb / Developmental Disabilities; Kathy Pierce / Veteran's Services; Jessica Chastain / IT; Rochelle Long / Clerk; Sue Murphy / Finance; Rick Vaughn / Tax Collector; Jeremy Morris / Public Works; Lisa Jackson / Human Resources; Leslie Barlow-Hunter / Contracts; Randy Cox, Andrew Stork / KCEDA.

2. Approve Minutes From Last Meeting

Approved.

3. Kathy Pierce - Veterans

1. Grant Request

Kathy Pierce addresses the Board. Commissioner DeGroot motions. Commissioner Boyd seconds. Unanimous vote. Approved.

4. Lisa Jackson - Human Resources

1. Department Request - Finance

Lisa Jackson addresses the Board. Commissioner DeGroot motions. Commissioner Boyd seconds. Unanimous vote. Approved.

2. Department Request - DD Reclassification

Lisa Jackson addresses the Board. Commissioner DeGroot motions. Commissioner Morris seconds. Commissioner Boyd expresses concern over this versus doing a wage and hours survey for the entire County. He said the reality is the County budget is tight and we may or may not be able to raise those wages but he'd like to know where at. Commissioner DeGroot said it'd be a good idea for the three of us to sit down with Finance and HR to discuss the survey and we'll probably have to issue an RFP. He said he doesn't want to hold things up on this while we're waiting. Commissioner Boyd said he is afraid we are going to get this request from other departments because of our lack of ability to get things done. Commissioner Morris said she is supportive of having an additional conversation around having a large scale comp and class survey but she doesn't want to hold up this request and is supportive of this proposal as a

stand alone. Commissioner Morris and Commissioner DeGroot vote in favor. Commissioner Boyd votes opposed. Approved.

5. Rick Vaughn - Tax Collector

1. Foothills RFP

Andrew Stork and Randy Cox address the Board. Rick Vaughn explains this is to simplify things and try and get the conversation started. We're looking for ideas to launch a concept. Commissioner DeGroot said the County just wants to spur development and it's ready to do it. Commissioner Boyd said he has concerns about the 40 acres. Mr. Stork said he agrees with Commissioner Boyd and he feels KCEDA will play a more active role to market it to more people. He said, we are not trying to give it to them by any means. Mika Blain said her office has not seen the RFP. Mr. Vaughn and Mr. Stork clarify we would still need to go through the blue sheet process. The Commissioners discussed having Counsel review and then putting it through the September 24th business meeting. Commissioner Boyd asks about the scoring process, is 100 really enough to make sure the developers have the swath to put this together? Mr. Stork said we could change it and he would be interested to see what the County's idea for a matrix would be. Mr. Vaughn said they moved it from 50 to 100 last time. Commissioner Boyd asks if we can put it in the RFP that we will review their financial statements. Mr. Stork said he thinks we have every right to. Mr. Cox said he feels it's covered under financial strategy but we can make that more aggressive. Commissioner Boyd said he'd like to have County Counsel review this now. Commissioner DeGroot agreed.

6. Sue Murphy - Finance

1. Medical Premium Imputed Income

Sue Murphy addresses the Board. She said we have one employee within the open enrollment window looking to add a domestic partner to their plan. Commissioner Boyd said, it's been this Board's thought to treat everyone fairly and equitable. He said he thinks we need to continue with it and the tax implications are what they are. Ms. Murphy said, it will effect any employee wishing to add a domestic partner to their plan whether they are on a tiered plan or a composite plan.

7. Jeremy Morris - Public Works

1. Exception To Policy Request - Direct Hire

Jeremy Morris addresses the Board. He said, our policy has a direct hire limit of \$25,000 and the State has \$100,000. We are asking for an exception to our policy but to still follow State policy. He said, ODOT approached them and offered a grant for the Transportation Safety Action Plan. The grant went through a couple weeks ago and the consultant needs to be hired by September 30th. He said their intent is to direct hire Kittleson.

A delay or a blue sheet would mean we would miss out on the September billings, somewhere around \$30,000. Mika Blain said, the State policy allows \$100,000 for this direct appointment however at some point the Commissioners limited our policy to \$25,000. She said, the projected written price for the engineer is \$75,000 so that would mean you would just need to get quotes. She said, there are other people throughout the State that would be able to do this. Ms. Blain said we could fast track the request. She asks Ms. Barlow Hunter what needs to be done. Ms. Barlow-Hunter said they don't have to come before the Board, it would just be to accept the quote and then the contract. Commissioner DeGroot said, one thing we should do is take a look at the \$25,000 and if that still makes sense today. Commissioner Boyd said, if the State's limit is for all the counties, it's way bigger than what we're talking about for our county. Commissioner Boyd said he doesn't think we're at a lot of risk with the direct appointment. He said his problem is he saw some work Kittleson did and their estimate was completely different from other estimates. He said he wonders if Kittleson is getting complacent. Commissioner DeGroot motions. Commissioner Boyd seconds. Commissioner Morris lost connection and is not on the phone. Commissioner Boyd said he would like to follow policy but he also doesn't want to lose the \$30,000 from the State. Commissioner Boyd and Commissioner DeGroot vote in favor. Commissioner Morris is no longer in attendance. Approved.

2. Public Works Update

Jeremy Morris continues last week's update on current Public Works projects.

8. BOCC

1. DHS Assessment Discussion

Rochelle Long and Jessica Chastain address the Board. Commissioner Boyd said this is an ongoing topic from when we received the proposal. Commissioner Boyd said, your suggestion is to bring this guy in from Department of Homeland Security to do the evaluation. Ms. Long said this person from DHS spoke at a conference she was recently at. She said the State would like to have every county be evaluated. Commissioner Boyd confirmed DHS would do this for free. Commissioner DeGroot said he would like to have DHS do it, free is a good price. Ms. Chastain and Ms. Long said they will contact the DHS person to get it scheduled.

2. Baldwin Electrical Repair Funding

Commissioner Boyd said it was brought to his attention that the Museum has reserves. He said we already voted to pay for this out of Risk Management but the Museum has multiple thousands sitting in their reserve account and he feels it's more appropriate for it to be paid out of the Museum reserve. Commissioner DeGroot said, we already voted on it and he likes to see things leave their desks not come back to them after they've voted. Ms. Blain said, technically they don't have a claim for this to pull the money out of our budget. She said they could do a budget resolution.

Commissioner DeGroot said, maybe this should be moved to next week when Commissioner Morris is back. Leslie Barlow Hunter said, if we repair that out of Risk, it'd be like Community Corrections saying we didn't have this repair in our budget so can we pay for it out of Risk. Ms. Blain said all the other departments pay in to Risk and the Museum does not. Commissioner Boyd said, we will move it to next week.

3. ESG Certification Letter For KLACS

Commissioner Boyd said he doesn't feel comfortable signing this document at this time.

4. TLP Follow Up

Commissioner DeGroot said he feels a survey to the citizens would be appropriate. Commissioner Boyd discusses concerns about this and the public safety levy. He said the question needs to be what is our priorities and what is the road to get there. Commissioner DeGroot said there are several groups talking about doing something and he feels they need to be talking with each other. Commissioner Boyd said, let's put a group together with everybody who is talking about this to see how we can keep moving ahead. Commissioner DeGroot said he'd like to talk about timing too. He said he'll contact a couple people and if Commissioner Boyd will contact a couple people then they can get them together.

5. Hernandez Vs Wilson Order

Commissioner DeGroot motions to sign the Order as presented. Commissioner Boyd seconds. Unanimous vote. Approved.

9. Other County Business

None.

10. Adjournment

2:28pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org