



Board of Commissioners' Administrative Meeting
August 6, 2019 ~ 1:00pm ~ Room 214

8/6/2019 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris; Haley Huffman, Sandy Cox / Admin Staff; Mika Blain / County Counsel; Sue Murphy / Finance; Jessica Chastain / IT.

2. Approve Minutes From Last Meeting

Approved.

~~**3. Lisa Jackson - Human Resources**~~

~~**4. Nationwide Update**~~

4. BOCC

1. Justice Reinvestment Grant Support Letter

Commissioner Morris motions to sign the letter. Commissioner Boyd seconds. Unanimous vote. Approved.

2. Outreach & Marketing Services RFP Results (KMM)

We've received two responses to our RFP. Commissioner Morris asks does the Board want to evaluate the responses or have a committee evaluate them? Commissioner Boyd said he'd like to have a committee review them. Commissioner Morris will put together a committee to review the RFPs and bring back a recommendation to the Board.

3. Gate For Exterior Basement Entrance At Government Center

Sandy Cox explains the need for a gate at the top of the stairway to the basement. She said she spoke with Tom Banks who suggested putting a gate to the entrance that would have a panic button that could be opened from the inside only. He estimated the cost would be around \$2000. Commissioner Boyd said he feels we need to do a better job to secure the facility and he wonders if we should do more than a gate. He suggested building a wall. Ms. Blain said we'd want to look at ADA compliance and fire codes. Commissioner Boyd said, he will discuss this with Mr. Banks tomorrow. Ms. Cox said she has another concern regarding security, maintenance opens the building up at 6:30am and she wonders if it's necessary to be open that early. Commissioner Boyd said he feels it's not

necessary to have the building open until 7:30am. Ms. Cox also said she is concerned that we do not have security protocol for the building.

4. Valley Acres Special Road District Appointment

Valley Acres Road District has a vacancy. They've had one applicant. This applicant applied and interviewed last year when there was another vacancy on the Board. The applicant was not appointed at that time. As of today, we are not aware that there are any other applicants. The two current board members of the Road District sent in meeting Minutes stating they are not recommending he be appointed to the Board. There is a history of not being able to get along. The Board members are also asking for a 30 day extension to advertise the vacancy. Ms. Cox said both she and Ms. Huffman have had difficulty with the applicant over the last year. A voicemail from the applicant was played for the Board and a letter sent in by the applicant was reviewed. Ms. Blain said we have options and she would like time to review our Resolution and bylaws. Commissioner Morris said she believes, we could keep the vacancy open as long as we want. The Board agreed to postpone making a decision at this time.

5. Other County Business

None.

6. Adjournment

1:21pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org