



Board of Commissioners' Administrative Meeting  
July 30, 2019 ~ 1:00 pm ~ Room 214

7/30/2019 - Minutes

**1. Call To Order & Those Present**

1:00 pm - Commissioner Morris, Commissioner DeGroot, Sandy Cox/Admin Staff, Mika Blain/Counsel, Lisa Jackson/Human Resources, Todd Pfeiffer/Weed Control, Phillip Squibb/Developmental Disabilities, Jessica Chastain/Information Technology, Stephanie Brown/Community Development

**2. Approve Minutes From Last Meeting**

Commissioner Morris approves minutes from July 23, 2019 meeting.

**3. Lisa Jackson - Human Resources**

**1. Department Request - DD FTE Headcount Addition**

Lisa Jackson addresses the Board. Commissioner DeGroot motions to add 3 FTE positions, Commissioner Morris seconds. Commissioner Morris compliments Squibb on adding a bi-lingual position, asks if he thinks will have a problem filling that position? Squibb responds, no. Unanimous vote. Approved

**2. Department Request - CDD, Building**

Lisa Jackson addresses the Board. Commissioner DeGroot motions to hire James Schulz as emergency hire for 19 hours week for 30 days. Commissioner Morris seconds. Commissioner DeGroot asks if we need someone FT? Brown responds yes, but that is all Mr. Schulz is available, will be posting a FT position at a later date. Commissioner Morris asks if there is something in place to make sure this person is only working 19 hours a week. Brown responds, yes. Unanimous vote. Approved

**4. Todd Pfeiffer - Weed Control**

**1. Enforcement Issue - Property On Rivers Dr. Off Modoc Point**

Todd Pfeiffer addresses the Board asks for authorization, pursuant to Oregon Revised Statue, to proceed with erratication of noxious weeds on two private properties. Commissioner DeGroot motions to allow Weed Control to erraticate noxious weeds at 32227 Rivers Dr. Commissioner Morris seconds. Unanimous vote. Approved. Pfeiffer continues, has same issue at 141911 Stagecoach Rd. Commissioner DeGroot motions to proceed with erratication of noxious weeds at 141911 Stagecoach Rd.

Commissioner Morris seconds. Unanimous vote. Approved

## 5. BOCC

### 1. **County Facebook Page**

Commissioner DeGroot indicates that (Jessica CHastain) IT has been waiting for final approval to set up the "County" Facebook page, would like to see that up and running. Commissioner Morris recalls previous discussions about a Facebook page would be where we share press releases and general County information. Commissioner DeGroot would also like to things like Public Works weekly reports and schedules and maybe Public Health stuff. Consensus is the Commissioners would like IT to get the page up and running, authorizes Jessica Chastain, Dale Geigle and Sandy Cox to be the administrators of the page at this time.

### 2. **Fireworks Ordinance Request**

Commissioner Morris indicates that she was contacted by a citizen about Fireworks being set off before and after the fourth of July and would like the Commissioner to pass an Ordinance to stop it, remembers this was brought up in the past and Counsel advised against any sort of "noise" ordinance. Commissioner DeGroot indicates that there are a whole lot of issues with a noise ordinance especially enforcement. Mika Blain agrees, it would create a whole lot of issues. Commissioner Morris offers to get ahold of the citizen and explain.

### 3. **CDBG Application For Bly Water & Sewer Project Update (SC)**

Sandy Cox gives update on CDBG application with Business Oregon. Public Hearing will be held on August 13, 2019 @8:45am. RCAC will hopefully have the income survey completed and to Business Oregon no later than August 16, 2019. Atkins will be assisting the County on preparing the intake form which is due to Business Oregon by August 28, 2019, at which time so long as everything meets requirements Business Oregon would then invite the County to formally apply and the application would be due September 30, 2019

### 4. **USMCA Letter Request**

Commissioner DeGroot has been communicating with a lobbyist regarding this issue, she is asking if we would send a support letter, similar to the one we sent to our delegation to a different group. Consensus is not to provide another letter at this time.

### 5. **RSIS Application**

Discussed in Finance meeting this morning @10:00 am



## 6. **Other County Business**

Commissioner DeGroot, on behalf of Public Works, Motions for authorization to sign a

grant application with ODOT for them to continue working on their TSP update.  
Commissioner Morris seconds. Unanimous vote. Approved

## 7. Adjournment

1:24 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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