



Board of Commissioners' Administrative Meeting
June 25, 2019 ~ 1:00PM ~ Room 214

6/25/2019 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Mika Blain / County Counsel, Haley Huffman / Admin Staff; Sue Murphy / Finance; Eve Costello, Melina Johnson / District Attorney's Office; Rick Vaughn, Terry Wells / Tax Collector; Lisa Jackson / Human Resources; Stephanie Brown, Kevin Roth / CDD; Jennifer Little / Public Health; Paul Hanson / KFLS;

2. Approve Minutes From Last Meeting

Approved.

3. Rick Vaughn - Tax Collector

1. Expedited Foreclosure Request

Rick Vaughn addresses the Board. They have two properties they'd like to get through the speedy foreclosure process. The first is the Ezell property. Commissioners Boyd and DeGroot agreed we need to set a hearing on this one. Mr. Vaughn shared pictures of the second property. He said Ms. Blain does not agree with putting this one through speedy foreclosure. Commissioner Morris introduced Damon and a photographer from Rural Democracy. Commissioner Morris asked Counsel to share her concerns. Ms. Blain said her concerns are: this house explosion occurred five years ago so it's not depreciated and in our Code one of the things is it has to depreciate. She said we have a statute that allows for a two year redemption period. She said in terms of the nuisance, if there's a nuisance the property owner is responsible for this and if there are weeds then Code Enforcement should cite them. She said it does not qualify as waste or abandonment. Commissioner Boyd asks what is the liability to the County? Ms. Blain said we're looking at money damages and giving the property back. Mr. Vaughn said his experience would tell him we could clean it for less than \$10,000. He said the liability is an issue because the property is in foreclosure so essentially it belongs to Klamath County. Ms. Blain said ultimately it is the Commissioner's decision but there is a whole statute on property rights. Mr. Vaughn said he intends to bring as many of these that he can find in front of the Board. Ms. Blain said, but statutorily we still have the two year redemption whether or not they talk to us. Commissioner Boyd said what we're talking about is setting a hearing date for this piece of property and he doesn't see a down side to having the hearing. Commissioner Morris asks about the 2 year redemption period and noticing it. Ms. Blain said, after the two years is up it automatically gets deeded to

us. Commissioner Morris asks, how far into the redemption period are we? Ms. Blain said one year. Commissioner Boyd motions to hold a hearing on 1934 Homedale and 5294 Peggy Lane for expedited foreclosure. Commissioner DeGroot seconds. Commissioner Morris confirmed the Homedale property is the Ezell property. Commissioner Boyd amends his motion to hold a hearing on 1934 Homedale Street property. Commissioner Morris seconds. Unanimous vote approved. Commissioner Boyd motions to hold an expedited foreclosure hearing on 5294 Peggy Lane. Commissioner DeGroot seconds. Commissioner Morris votes opposed. Commissioner DeGroot and Commissioner Boyd vote in favor. Approved.

4. Melina Johnson

Melina Johnson addresses the Board and requests to start a Facebook page. Jessica Chastain addresses the Board. Commissioner Morris asks how many we have now and how many are approved. Ms. Chastain said The Fairgrounds, the Museum, Public Health has three, and the Library and she knows of a couple other departments that are interested. Commissioner Morris asks what type of information they would include. Eve Costello said they'd like to put out basic info that would assist victims, witnesses and jurors in figuring out the process and it would allow a location for people to express their opinions and give her office an opportunity to respond more timely. Commissioner Morris asks about the retention piece. Ms. Chastain said they've already spoken about the retention software costs and we can have up to 15 pages. Ms. Costello said, we are accountable to the public and she'd like them to have the capacity to communicate. She said she'd like people to be able to send her information directly. She said, she will be the one that responds, no one else in her office. Commissioner Boyd asks if all the Facebook pages have a similar look. He said he is concerned that we all have a look of one County. Ms. Chastain said that part of the policy is to have the logo and the wording of what is allowable. She said since the policy was approved last week, she is getting ready to draft an email to all departments that they need to follow the standard. Commissioner Morris motions to approve the DA's request to have a Facebook page. Commissioner DeGroot seconds. Unanimous vote. Approved.

5. Lisa Jackson - Human Resources

1. Department Request - CDD, Plumbing Inspector Candidate Relocation Offer

Lisa Jackson addresses the Board. Commissioner Boyd asks if this has been done in the past. Stephanie Brown said they did it for Kevin. Commissioner Morris asks if this position is eligible per our policy. Ms. Jackson said she wasn't sure. Ms. Jackson said, there is an agreement that the individual would sign that should he voluntarily end employment in the first 24 months the amount would be repaid back to us. Commissioner Boyd said, Ms. Murphy aren't we better off reimbursing him for his moving expenses up to a certain amount? Sue Murphy said, no matter how you word it, if you pay any amount of money out to him it will be taxable. She said the question is the things your willing to consider in the figure you come up with but it is all taxable. Commissioner Boyd said he'd rather reimburse someone. Kevin Roth said they did not offer this when they interviewed this individual but he did ask for help when we offered the job to him.

Commissioner Morris reads from the policy, this is reserved for department heads, the employee will be reimbursed. Commissioner Morris said we may want to add to the policy wording such as "or for positions deemed difficulty to fill". Sue Murphy said the IRS does have a moving mileage allowance, that would be one way to set a parameter. She confirmed that our policy says it will not exceed the employee's one month salary. Ms. Blain confirmed this is for 2 weeks pay for this individual. Ms. Murphy said there is no definition for receipts so unless you say we'll reimburse for specific things, receipts could be breakfast, lunch and dinner for a family of five. Commissioner Boyd discussed reimbursing only for moving related costs, moving van, fuel etc. He said he feels we need to set a dollar limit and update the policy. Ms. Blain said we are working to update the policy and we will include these notes. Commissioner DeGroot motions to offer relocation assistance not to exceed \$2500.00 for actual moving expenses with receipts. Commissioner Morris seconds. Unanimous vote. Approved.

2. Department Request - CDD, Staff Position Change

Lisa Jackson addresses the Board. Commissioner Boyd asks what does Libby do to constitute the 5% stipend. Stephanie Brown said that was established five years ago when she would assist in doing technical planner duties at the counter, issuing the land uses. Commissioner Boyd said, so this was before we hired Erik Nobel. Commissioner Morris asks about our policy and said she feels five years for a stipend is very long. Commissioner Boyd said we discussed the stipends but have not made a decision and this is more along with a reclass. Commissioner DeGroot said that is a complete review of her job description. Ms. Brown said we are in the process of doing a salary review for our whole department. Commissioner Boyd confirmed, you'd like to give them the raise, leave Libby with the stipend and correct it with a salary review. Commissioner Morris asks, why can't we wait a month or two and do it all at once. Ms. Brown said they've already been waiting a year and a half. Commissioner Boyd said it will be extremely important that we get everyone on the same page to avoid morale issues. Commissioner Morris said she feels that is why its important to do the comp survey. Commissioner DeGroot asks Ms. Brown to come back this time next week and let us know a timeline for the review to be done in department. Ms. Blain said, you could potentially retro it back to July 1. Commissioner Boyd said he'd like to get it moving in a timely manner so we don't have a morale issue. He said, he doesn't have an issue with moving these ladies up but we need to get it done in a timely manner. Commissioner DeGroot asks if there could be a scenario where all five of them are senior techs? Ms. Brown said she'd like to have them all trained up to have techs and senior techs and no clerks. She said they know the codes, they read ORSs and OARS and they read plans and they make technical decisions all day. Commissioner DeGroot said he's good doing this but he wants to talk about the timeline again next week. Commissioner Boyd reads motion. Commissioner Morris seconds and said she is not sure how she feels about the 5% stipend. Commissioner Boyd confirms, this is just saying we are continuing with the stipend. Commissioner Morris asks, could we approve these three women up to the Senior Tech position but remove the portion about continuing to receive the stipend eventhough she will continue to receive the stipend? Commissioner DeGroot said he is good

with that but he wants to make sure we write all the job descriptions to include the duties they are doing and we don't have stipends. Unanimous vote. Approved.

3. Department Request - BOCC Surveyor

Commissioner DeGroot explains there was a typo, this is a new memo to correct it. He reads the motion. Commissioner Morris seconds. Unanimous vote. Approved.

6. Jennifer Little - Public Health

1. Approval Of Amendment 2 To Agreement 157110 With The State Of Oregon, My Future My Choice Program.

Jennifer Little addresses the Board. Commissioner Boyd said he feels it is an important program but he has an issue with the opt out part of it. He said, by sending emails at least we are moving down the right path. He discusses the rate of communicable diseases being so high in Oregon. He said he appreciates Dr. Hillyer saying they will send emails to the parents and we need to ask County Schools to do a similar thing. He said he appreciates the schools working with us on this. Commissioner Morris said, at the end of the day, someone is going to do it because it is mandated by the State and she would rather have our Public Health Department do it. She said the Public Health Department is uniquely qualified to do this and it gives the Board the opportunity to be involved. Commissioner DeGroot thanked Ms. Little for being so willing to work on their concerns. He asked, for the kids that do opt out, what do they do in lieu of? Ms. Little said she reviewed the Statute with Dr. Hillyer and it is silent on that so the child would just go to study hall during that time. Commissioner Morris motions. Commissioner Boyd seconds. Unanimous vote. Approved.

7. Phillip Squibb - Developmental Disabilities

1. Approving IGA 157314-1 Between Dept Of Human Services And Developmental Disabilities

Phillip Squibb addresses the Board. Commissioner DeGroot motions. Commissioner Morris seconds. Commissioner DeGroot said this was sent to DD on Saturday and it has to be signed by the 30th. Ms. Blain said her only concern is that it says they'll only provide it for the sole use of clients with IDD issues and Mr. Squibb discussed this with DHS, there is a cancellation clause in this so if they come back and say no we can terminate this. Unanimous vote. Approved.

2. Approving Intergovernmental Grant Agreement 157829 Between Dept Of Human Services And Developmental Disabilities

Phillip Squibb addresses the Board. He said this is something we received two weeks ago. Ms. Blain said this is something a group of County Counsel worked on to revise with DHS. Commissioner DeGroot motions.

Commissioner Morris seconds. Unanimous vote. Approved.

8. BOCC

1. Livestock Case 19-003541 Hernandez, Merkley - Lowry

Amanda Graham addresses the Board and explains the case.

Commissioner Morris asks if the owner indicated what he is willing to do so this won't happen again. Ms. Graham said he is willing to do anything. Ms. Blain said, depending on what the Commissioners decide today, there is the option for a penalty of not less than \$500 and not more than \$1000, require the owner to move the dog to a location where in your opinion the dog does not present a threat to livestock or require the dog be put down.

Commissioner Morris said she feels comfortable using the part of the statute requiring the owner to move the dog to a location. She said she would like the owner to pay the Animal Control fees and to pay the goat owner. Ms.

Blain said the damages to the goat owner are separate from the civil penalty. The Board discussed the option of payments being included in the Order and the department's tracking of the payments. Commissioner Morris motions to impose \$1640(corrected to \$1610 due to addition error) on Manuel Hernandez to include a 10 month repayment period with \$164 (corrected to \$161 due to addition error) due at pickup and monthly and he will sign the affidavit indicating he will move the dogs to a location where the dogs won't present as a threat to the livestock. Commissioner DeGroot said he feels this is in line with the owner of the livestock and the dogs. Ms. Blain discusses the option to be lenient with the payment if they want to may more one month and less another month. Commissioner DeGroot said he feels securing the dogs on his property should be his priority. Unanimous vote. Approved.

2. Review Draft ORD 91.00 ATV/OHV

The Board reviews the draft policy. Commissioner Boyd asks if we can set a hearing. Ms. Blain said we will do that and get it published.

9. Other County Business

Commissioner Boyd said he is attending the Chiloquin City Council meeting tonight and he would like to tell them we are open to discussion for what we do with the Chiloquin Mill site. Commissioner Morris said, she is curious as to whether we might want to consider working on an RFP and then give them a heads up. She feels this would be a really great process because it would help them flesh out their proposal. He said he will talk to them but not as a Board and tell them if they are interested in it, put a proposal together. Commissioner DeGroot said they should get on a Work Session and bring it in front of the Board.

10. Adjournment

2:40pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org