



Board of Commissioners' Administrative Meeting
June 11, 2019 ~ 1:30pm ~ Room 214

6/11/2019 - Minutes

1. Call To Order & Those Present

Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Mika Blain / County Counsel; Sue Murphy / Finance; Renee Blakely / Human Resources; Jessica Chastain/ IT; Chris Kaber, Randy Swan, Brian Bryson / Sheriff; Paul Hanson / KFLS.

2. Approve Minutes From Last Meeting

Approved.

3. Renee Blakely - Human Resources

1. Department Request - Sheriff

Commissioner DeGroot motions. Commissioner Morris seconds. Unanimous vote. Approved.

4. Chris Kaber - Sheriff

1. EIS Records Management System

Sheriff Kaber addresses the Board. He received a pricing proposal from EIS. The savings is about \$30,000 to do everything all at once. The total package cost is \$87,940. He said, we won't need to pay the \$30,000 to Beacon and the end of the year in maintenance fees. He proposed using that \$30,000 and also using the current personnel savings for the balance, approx. \$58,000. Commissioner Morris said she would like us to do something big picture to make sure we get everything in one place. Jessica Chastain said this will take us back to the same system the City is on so there will be sharing and collaborating capabilities there. Sheriff Kaber said, 911 also uses EIS. Commissioner Morris asks Sue Murphy, have we already tagged money we expected to be returned? Commissioner DeGroot said, we did not do that in this last budget cycle. Sheriff said he is asking the BOCC to move \$58,000 over to the IT technology maintenance fund for the switch to EIS. Commissioner DeGroot motions to approve the request as outlined by the Sheriff. Commissioner Morris seconds to take the Sheriff's request for additional funds for the EIS Records Management System. Unanimous vote. Approved.

5. BOCC

1. Letter From Business Oregon Re. Oregon Investment Advantage

Commissioner Morris explains the letter. Commissioner Morris motioned to let Business Oregon know we don't have any concerns for the preliminary certification for Oregon Investment Advantage for Bogatay construction. Commissioner DeGroot seconds. Unanimous vote. Approved. Commissioner Morris said she will reach out to Art and let him know and work with staff on a letter if need be.

2. Emergency Action To Secure Homes Around Failed Dike

Commissioner DeGroot explained a breach in the dike off Lakeshore Drive occurred last week. Public Works delivered 5 loads of 25-100 lb. rocks, they delivered the material only and did not do any labor. He said there may be man hours that get billed for delivery. He said the cost will come out of the federal reserve dollars. Commissioner DeGroot said the cost is approximately \$6000. Commissioner Morris asked if there's authority in Public Works to pre-authorize an expense like that in an emergency. Commissioner DeGroot said there isn't at this time. Commissioner Morris said we should have a conversation with the Board, Emergency Management, Finance, Public Works and Counsel for a reminder training of who can do what. Commissioner DeGroot added, and to put a process in place for expenses like this. Commissioner DeGroot motions to authorize an expenditure from Public Works from the Federal Reserve Fund for the delivery of materials and personnel for up to \$6000.00 for the failed dike off Lakeshore Drive. Commissioner Morris seconds. Unanimous vote. Approved.

3. 457 Fund Lineup Discussion

Renee Blakely and Mika Blain address the Board. Hyas Group submitted a recommendation for the Board's review. Item tabled until next week when Ned Taylor is available.

4. County Smoke/Fire Resolutions - KMM

Commissioner Morris motions to craft a similar County Smoke Fire Resolution for the next fire season. Commissioner DeGroot seconds. Staff will draft the resolution. Unanimous vote. Approved.

6. Other County Business

None.

7. Adjournment

1:20pm

meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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