



Board of Commissioners' Administrative Meeting  
May 28, 2019 ~ 1:00pm ~ Room 214

5/28/2019 - Minutes

**1. Call To Order & Those Present**

Commissioner Boyd, Commissioner DeGroot; Haley Huffman / Admin Staff; Vickie Noel / Finance; Jessica Chastain / IT.

**2. Approve Minutes From Last Meeting**

Approved.

~~**3. Jeremy Morris/Public Works**~~

**4. Tom Crist/Solid Waste**

~~**5. Renee Blakely—Human Resources**~~

~~**4. Jail RN Funding Discussion**~~

**6. Jessica Chastain / Information Technology**

**1. Computer Security Policy**

Jessica Chastain discusses the policy. She also presented the Board with a list of those that failed the most recent phishing campaign. Percentages are showing the training is working. She said she has worked with County Counsel and HR on the policy and it is ready to be blue-sheeted. Commissioner Boyd and Commissioner DeGroot agreed it's ready to blue sheet.

**7. BOCC**

**1. Wolf Management Letter Of Support**

We received a request from Wallowa County to submit a support letter for Oregon Wolf Management and Conservation Plan. Commissioner Boyd said he'd like to do this. Commissioner DeGroot agreed. Staff will write and send the letter.

**2. Letter Of Support For Crater-Lake Klamath Regional Airport Grant**

## **Application**

We received a request from John Barsalou to submit a letter of support for a Small Community Air Service Development grant the airport is applying for. The Board agreed to have staff write and send a letter.

## **8. Other County Business**

Gambler 500 - Commissioner DeGroot said, The Gambler 500 plans to do a cleanup in North County and would like a discount and/or to ensure that the Chemult landfill site is open on the Sunday they are doing the cleanup. Commissioner Boyd said he will talk with Tom Crist to find out what days they are open. He also said he doesn't think there is a problem with the discount. Commissioner DeGroot said the Gambler 500 wants to purchase 165 flat acres in North County. Commissioner Boyd said he doesn't think the County has any property like that right now but he could talk to Property Sales.



Restructuring - Commissioner DeGroot discussed a flow chart and spreadsheet outlining his ideas for restructuring. He is now looking at what efficiencies can be found and how much money can be saved.

### **1. County Departments And Logo Usage**

The Musuem and Fairgrounds created flyers that do not have the County logo. The Museum submitted a corrected flyer only after posting the incorrect flyer to their instagram page. The Fairgrounds had concert tickets printed without the County logo. Commissioner DeGroot said he will talk with the Fairgrounds about this. Commissioner Boyd said we should send out an email reminding department heads to use the County logo on anything that goes out. Ms. Chastain said, the departments could also have their name added to the County logo. Commissioner Boyd will work with staff to send out a reminder email.

## **9. Adjournment**

1:20pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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