



## Board of Commissioners Business Meeting Agenda September 10, 2019 ~ 8:30 am ~ Room 219

1. Call To Order, Those Present, Flag Salute

2. Public Comment

3. Approve Minutes From Last Meeting

1. In The Matter Of Approving The “Minutes” From The  
September 3, 2019 Business Meeting. - BOCC

**Background:** Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[09-10-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

4. Proclamations/Presentations

1. In The Matter Of Proclaiming The Month Of September 2019  
As “NATIONAL ALCOHOL AND DRUG ADDICTION  
RECOVERY MONTH” In Klamath County, Oregon. - BOCC

**Background:** Read Proclamation.

**Fiscal Impact:** None

Documents:

[20190903093659.PDF](#)

5. Prior Approved Items

**1. In The Matter Of Approving Authorization For The Department Of Homeland Security To Conduct Scans Of Public-Facing Networks And Systems - Jessica Chastain, IT**

**Background:** The Cybersecurity and Infrastructure Security Agency (CISA) of the Department of Homeland Security (DHS) offers network and vulnerability scans for publicly accessible networks and systems for local government agencies. This helps provide early warnings of specific actionable vulnerabilities to Klamath County.

**Fiscal Impact:** No Fiscal Impact to Klamath County

**Recommended Motion:** Previously approved at the August 27, 2019 Board of Commissioners' Administrative Meeting. There is no Fiscal Impact.

Documents:

[CISA.PDF](#)

**2. PRIOR APPROVED: In The Matter Of Signing An Order For The Findings Of Livestock Case:19-002024 Hernandez/Rojos, Wilson. - BOCC**

**Background:** This matter came before the Board of County Commissioners in a public meeting on September 3, 2019 on the complaint of the Animal Control Department that two dogs owned by Debbie Wilson were in violation of ORS Chapter 609.

**Fiscal Impact:** \$1,820.00 Revenue and \$600.00 Expenditure to the Animal Control Fund.

**Recommended Motion:** None – Prior Approved. The motion to write the Order was completed in the September 3, 2019 County Counsel Meeting and the motion to sign the Order was made in the September 3, 2019 Administrative Meeting. The Fiscal impact is \$1,820.00 Revenue and \$600.00 Expenditure to the Animal Control Fund.

Documents:

[09-10-19-BOCC-OR2020-013 HERNANDEZ ROJOS VS WILSON LIVESTOCK CASE.PDF](#)

**6. Bids/Awards/Proposals**

**1. In The Matter Of Approving Klamath County Public Health**

## **(KCPH) To Accept Canon's Quote For An ImageRunner Advance C5560i III Copy Machine. - Jennifer Little, Public Health**

**Background:** Since June 2015 Klamath County Public Health has leased two copy machines, a small C350 color machine, and large all-in-one 6265 black and white machine, from Canon. The lease agreements for these copiers expired on June 27, 2019. With the assistance of the Information Technology Department, new quotes were obtained for an all-in-one (copier, printer, fax, scanning, etc.) that could replace both machines, and meet the capacity demands of the department. Canon returned quotes for two machines, one black and white only, and one that included color. It is KCPH's recommendation that the quote from Canon for the imageRunner Advance C5560i III be accepted. Fiscal impact will be noted at the time a contract is executed. The following quotes were received:

imageRunner Advance C5560i III \$303.76 (lease + service)  
48-month term  
per copy: \$.0069 B&W, \$0.04 Color

imageRunner Advance C6565i III \$330.95 (lease + service)  
48-month term  
per copy: \$.0041B&W

**Fiscal Impact:** No current fiscal impact.

**Recommended Motion:** Move to accept Canon's Quote for an imageRunner Advance C5560i III all-in-one machine. No current fiscal impact.

Documents:

[CANON QUOTE - REVISED II.PDF](#)

## **2. In The Matter Of Accepting The Bid From Lutheran Community Services For Drug Court Treatment Services, Eve Costello, DA**

**Background:** Klamath County issued a bid for proposal on July 9, 2019 for qualified agencies to provide substance use treatment, mental health treatment, and case management services for participants in the Klamath County Adult Drug Court Program. Lutheran Community Services was the only agency to submit a proposal.

**Fiscal Impact:** No fiscal impact at this time.

**Recommended Motion:** Accept the bid from Lutheran Community Services for drug court treatment services.

Documents:

[AGENDA FOR LCS PROPOSAL.PDF](#)

## 7. Agreements

### 1. In The Matter Of Amendment #2 To The Professional Services Contract With Moss Adams LLP For Additional Nonattest Services . - Finance

**Background:** Klamath County signed a Professional Services Contract with Moss Adams LLP on June 26, 2018, for audit services. Amendment #1 to that contract was approved by the Klamath County Commissioners on December 11, 2018, to add nonattest services for fiscal year ending June 30, 2018. Finance is now seeking amendment #2 to the contract to engage Moss Adams LLP for assistance in the drafting of financial statements and related footnotes as of and for the year ended June 30, 2019.

**Fiscal Impact:** Finance Internal Service Fund expenditure not to exceed \$11,100 (60 hours at \$185 per hour). Adequate funds are provided for this expenditure within the fiscal year 2019-2020 budget.

**Recommended Motion:** Motion to approve the contract amendment #2 with Moss Adams LLP for nonattest services related to the drafting of financial statements and related footnotes as of and for the year ended June 30, 2019 and sign Amendment #2 to the Professional Services Contract with Moss Adams LLP. Authorize the Finance Director to sign the Engagement Letter accepting and agreeing to the terms therein. Fiscal impact not to exceed \$11,100 expenditure from the Finance Internal Service Fund.

Documents:

[20190905160832.PDF](#)

### 2. In The Matter Of Approving The Collective Bargaining Agreement Between Teamsters Local Union No. 223 And Klamath County, Which Covers Eligible Employees That Work In The Sheriff's Office. The Contract Is For The Period Of June 30, 2018 To June 30, 2020. - Lisa Jackson, Human Resources

**Background:** Klamath County's Collective Bargaining Agreement with the Teamsters Local Union No. 223 expired on June 30, 2018. This contract was finalized and ratified by the Teamsters Local Union No. 223 membership in August of 2019. Teamsters Local Union No. 223 personnel costs before the signing of this contact were approximately \$1,011,537.00, costs after negotiations are approximately \$1,041,294.00 for

an estimated increase of \$29,757.00.

Fiscal Impact: Expenditure to the Sheriff's Personnel line item is approximately \$29,757.00.

Recommended Motion: Approve the Collective Bargaining Agreement between Teamsters Local Union No. 223 and Klamath County for the period of June 30, 2018 to June 30, 2020. with an estimated fiscal impact of \$29,757.00.

Documents:

[TEAMSTERS CBA.PDF](#)

### **3. In The Matter Of Signing The Contract Between Klamath County And Lutheran Community Services For Drug And Alcohol Treatment Services, Eve Costello, DA**

**Background:** Klamath County has had a drug court program since 1996. The goal of drug court is to reduce recidivism and substance use disorder among offenders by increasing the chances of maintaining long-term sobriety through treatment services.

Treatment providers are essential for participants to graduate and complete the program successfully. Lutheran Community Services shall provide Substance Abuse Treatment, Mental Health Treatment, Criminality Treatment and Intensive Case Management Services for drug court referred clients.

**Fiscal Impact:** \$183,401 - Revenue and expenditures are through the drug court grant budget (DA budget 2210-2010-2012) There is a zero net fiscal impact.

**Recommended Motion:** Sign the contract between Klamath County and Lutheran Community Services for drug and alcohol treatment services. Revenue and expenditures are through the drug court grant budget (DA budget 2210-2010-2012) There is a zero net fiscal impact.

Documents:

[AGENDA 9-10-19 LCS CONTRACT FOR SERVICES 9-1-2019 TO 6-30-2021.PDF](#)

## **8. Licenses**

### **1. In The Matter Of Approving A Recommendation For A Renewal Liquor License For Black Bear Diner, The Alibi, Greensprings Market, Chicken N Cheers, Cinders Café, Squaw Flat Store, Elmer's Restaurant Purple Parrot, Loree's Chalet, Odessa Store, Eastside Liquor, Redneck**

**Red's Grill & Bar, Mr. B's Steakhouse, Stagecoach Pizza,  
Worden Truck Stop And Wubba's BBQ Shack. - BOCC**

**Background:** The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

**Fiscal Impact:** \$10.00 revenue to General Fund Commissioners for each renewal license.

**Recommended Motion:** Note for the Record.

Documents:

[09-10-19-BOCC-LIQUOR LICENSES.PDF](#)

## 9. Grants

**1. In The Matter Of Approval For Klamath County Public Health To Apply For The Woodsmoke Reduction Projects Grant Through The Oregon Department Of Environmental Quality. – Jennifer Little, Klamath County Public Health**

**Background:** The Oregon Department of Environmental Quality is seeking proposals from local governments to reduce woodstove smoke in communities, particularly communities designated as not meeting the federal health standard for PM2.5. Klamath County Public Health (KCPH) is requesting board approval to apply. The funding would be available for activities such as woodstove changeouts, incentives for fuel conservation with other agencies, and community education. Award amounts range from \$25,000 to \$300,000.

**Fiscal Impact:** None at this time. Award maximum of \$300,000.

**Recommended Motion:** Move to approve Klamath County Public Health to apply for the Woodsmoke Reduction Projects grant through the Oregon Department of Environmental Quality. No fiscal impact at this time. Award maximum of \$300,000.

Documents:

[DEQ\\_001.PDF](#)

## 10. Other County Business

**1. In The Matter Of Adopting The Klamath County Public**

## Records Policy. - BOCC

**Background:** Klamath County recognizes that Oregon Public Records Law (ORS 192.311 to 192.338) gives members of the public the right to inspect certain public records, as such the County has created a policy to establish an orderly and consistent procedure for responses and a fee schedule.

**Fiscal Impact:** None



**Recommended Motion:** The Klamath County Public Records Policy was approved and adopted in the August 6, 2019 County Counsel meeting.

Documents:

[20190822073021.PDF](#)

### 11. Commissioner Reports

### 12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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