



Board of Commissioners Business Meeting Agenda July 2, 2019 ~ 8:30 am ~ Room 219

1. Call To Order, Those Present, Flag Salute

2. Public Comment

3. Agenda Deletions/Additions

4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The “Minutes” From The June 25, 2019 Business Meeting. - BOCC

Background: Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[07-02-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

5. Prior Approved Items

1. PRIOR APPROVED: In The Matter Of Approval Of State Of Oregon Intergovernmental Grant Agreement For The Financing Of Community Developmental Disabilities Services Agreement Number 157829 Effective July 1, 2019 Through June 30, 2021, Phillip Squibb Director

Background: Grant Agreement for Financing of Community Developmental Disabilities Services between Department of Human Services (DHS) and Klamath County (CDDP) includes: Section 1, “Effective Date and Duration”; Section 2, “Agreement Documents, Order of Precedence”; Section 3, “Signatures”; Exhibit A Definitions; Exhibit B Part 1 Operations and Administration Terms and Conditions; Exhibit B Part 2

Service Element Standards and Procedures; Exhibit B Part 3 Financial Terms and Conditions; Exhibit C Special Terms and Conditions; Exhibit D General Terms and Conditions; Exhibit E Standard Terms and Conditions; Exhibit F Federal Terms and Conditions; Exhibit G Part 1 Required Subcontract Provisions; and Exhibit G Part 2 Subcontractors Insurance Requirements.

Fiscal Impact: Total fiscal impact to be approximately \$4,159,417 in revenue to the Klamath County Developmental Disabilities Services department budget.

Recommended Motion: Motion to approve State of Oregon Intergovernmental Grant Agreement for the Financing of Community Developmental Disabilities Services Agreement number 157829 effective July 1, 2019 through June 30, 21. Fiscal impact: approximately \$4,159,417 in revenue for the 2019-2021 biennium to the Klamath County Developmental Disabilities Services department budget. Authorize Phillip Squibb, the Director of Klamath County Developmental Disabilities to sign the IGA.

Documents:

[APPROVAL OF STATE OREGON GRANT AGREEMENT FOR THE FINANCING OF KLAMATH CDDP 2019-2021 BIENNIUM BOCC AGEND ITEM.PDF](#)

2. PRIOR APPROVED: In The Matter Of Approving Intergovernmental Agreement 157314-1 Between Department Of Human Services And Klamath County Developmental Disabilities Services, Phillip Squibb Director

Background: Klamath County owns and operates one group home located at 2426/2428 White Avenue, Klamath Falls, OR 97601. This group home is designated as a Community Integration Program (CIP) property and is utilized by consumers in the Developmental Disabilities Services program. The CIP program was established to maintain residential structural integrity and appearance so that programs can continue to operate on the premises and maintain positive relations with neighbors. The Intergovernmental Agreement will continue these services with the CIP program.

Fiscal Impact: None.

Recommended Motion: Motion to approve Intergovernmental Agreement 157314-1 (amendment 1) between Department of Human Services (DHS) and Klamath County Developmental Disabilities Services effective July 1, 2019, through June 30, 2021. Fiscal impact, none. Authorize

Phillip Squibb, Director of Klamath County Developmental Disabilities Services, to sign the agreement.

Documents:

[BOCC AGENDA ITEM SUMMARY 157314-1 AGREEMENT.PDF](#)

3. PRIOR APPROVED: In The Matter Of Adoption Of A Budget Resolution Within The General Fund, Sheriff Special Revenue Fund And The Community Corrections Fund.

Background: A PERS Reserve Fund was created in 2011 with funds that were contributed by departments, but not billed to Klamath County by PERS. The fund has been maintained until 2018, however, the Board of County Commissioners voted to return the overpayments to the departments in 2018-19. This resolution corrects the balances due to the departments to include interest distributed in 2017-18.

Fiscal Impact: Increase in revenue and expenditures of \$1,816.00 to General Fund, Sheriff's Special Revenue and Community Corrections Fund.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund, Sheriff Special Revenue Fund and Community Corrections fund. Fiscal impact is an increase in revenues and expenditures of \$1,816.00.

Documents:

[07-02-19-FINANCE-BR2019-080-PRIOR APPROVED GENERAL FUND SHERIFF SPECIAL REV FUND AND COMM CORR FUND.PDF](#)

4. PRIOR APPROVED: In The Matter Of The Adoption Of A Budget Resolution Within The Animal Control Fund.

Background: This budget resolution increases Contract Services to provide for payment to a citizen who lost livestock due to an animal control case. There are excess Fine revenues to cover the additional expense.

Fiscal Impact: \$700.00 increase in Revenues and Expenditures within the Animal Control Fund.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Animal Control Fund. The fiscal impact is a \$700.00 increase in Revenues and Expenses to the Animal Control Fund

Documents:

[07-02-19-FINANCE-BR2019-081-PRIOR APPROVED ANIMAL CONTROL FUND.PDF](#)

5. PRIOR APPROVED: In The Matter Of Signing An Order For The Findings Of Livestock Case 19-003541 - Hernandez, Merkley-Lowry. - BOCC

Background: This matter came before the Board of County Commissioners on June 25, 2019 on the complaint of the Animal Control Department that two dogs owned by Manuel Hernandez, were in violation of ORS Chapter 609. The Commissioners having reviewed the case and evidence, found that the dogs were a nuisance due to being unlicensed, without a rabies shot and wounding and killing livestock.

Fiscal Impact: \$1,610.00 Revenue and \$700.00 Expenditure to the Animal Control Fund.

Recommended Motion: None. The Order was signed on June 25, 2019.

Documents:

[07-02-19-BOCC-OR2019-079 HERNANDEZ, MERKLEY LOWRY LIVESTOCK CASE 19-003541.PDF](#)

6. In The Matter Of Approving Amendment #2 To Agreement# 157110 Intergovernmental Agreement {IGA} Between The State Of Oregon, Acting By And Through Its Department Of Human Services (DHS) And Oregon Health Authority (OHA) And Klamath County Public Health {KCPH). -Jennifer Little, Public Health

Background: Amendment# 2 to Agreement 157110 updates the effective agreement to continue the My Future My Choice Program with participating schools through June 30, 2020. My Future My Choice is a voluntary, OHS-developed, middle school sexual health curriculum, which meets the requirements of OAR 581-022-1440. MFMC provides age-appropriate sexuality education as an integral part of the health education curriculum. Public Health has made program delivery adjustments to ensure more robust parental notification of the program and its various components including where the curriculum may be accessed, so that parents may make an informed decision about participation.

Fiscal Impact: Additional grant revenue of \$19,700.00 to Health Promotion Disease Prevention (sub department 4049), for a total agreement amount of \$39,400.

Recommended Motion: Amendment #2 to Agreement# 157110 was approved in a BOCC administrative meeting on June 25, 2019. Fiscal impact is additional grant revenue of \$19,700.00 to Health Promotion Disease Prevention (sub department 4049), for a total agreement amount of \$39,400. Department Head authorized to sign the agreement.

Documents:

[07-02-19-PH-PENDING SIGNATURE -PRIOR APPROVED AGRMT 157110 DHS OHA.PDF](#)

6. Proclamations/Presentations

1. In The Matter Of Presenting Monthly Employee Service Awards - BOCC

Background: Employees are presented service awards in 5 year increments beginning with their first 5 years of service to Klamath County.

Fiscal Impact: None

Richard Hoggarth - 10 Years – Fairgrounds

Mark Gallagher - 10 Years – Planning

Amanda Foucault - 10 Years – Library

Kari Pang - 10 Years - I.T.

Russell Claybaugh - 15 Years - Public Works

Recommended Motion: Read above names for the record.

Documents:

[MONTHLY SERVICE AWARD TEMPLATE.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Accepting The Quote From Adkins Engineering For Sewer System Engineering And Design For The OSU Complex At 6941 Washburn Way, Klamath Falls, Oregon. Thomas Banks, Maintenance

Background: The Klamath County Maintenance Department asked for quotes to design and engineering for the sewer system at the OSU Extension complex at 6941 Washburn Way. The County only received 1 quote from Adkins Engineering in the amount of \$28,000.

Fiscal Impact: \$28,000 from the Klamath County Extension Service District reserve fund.

Recommended Motion: Accept the quote from Adkins Engineering for engineering and design for the sewer system at the OSU complex at 6941 Washburn Way, Klamath Falls, Oregon. Fiscal Impact of \$28,000 from the Klamath County Extension Service District Reserve fund.

Documents:

[OSUSEWERBLUE6-19.PDF.PDF](#)
[ADKINS OSU SEWER6-19.PDF](#)

8. Resolutions

1. In The Matter Of Signing A Resolution Approving A Request For Variance From The State Of Oregon For The Chemult Rural Fire Protection District Ambulance. - BOCC

Background: The Chemult Rural Fire Protection District Ambulance submitted a request for a variance from the ambulance staffing standards according the Oregon Administrative Rule 333-255-0070.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Resolution approving a request for variance for the Chemult Rural Fire Protect District Ambulance to operate with reduced staffing levels.

Documents:

[07-02-19-BOCC-RE2019- CHEMULT AMBULANCE STAFFING VARIANCE.PDF](#)

9. Agreements

1. In The Matter Of KCDDS Requesting Approval To Participate In The Basin Partners Internship Program, Phillip Squibb Director

Background: KCDDS will host Mazama BPIP student, Jennifer Ibarra-Barajas, for 5-6 weeks between July 1, 2019 and August 31, 2019 per the Host Expectations agreement. In summary, BPIP and KCDDS agree to cooperate in providing a career-based learning experience for high school trainees that supports a variety of perspectives on work in the host organization's field of expertise.

Fiscal Impact: \$1,200.00

Recommended Motion: Approve Klamath County

Developmental Disabilities Services participate and authorize Phillip Squibb, Director, to sign the BPIP Host Organization Expectations Agreement. Total fiscal impact is \$1,200.00 expenditure from the Mental Health Developmental Disabilities fund.

Documents:

[BASIN PARTNERS INTERNSHIP PROGRAM BOCC AGENDA SUMMARY-FULL.PDF](#)

2. Approval Of An Agreement Between Basin Partners Internship Program (BPIP) And Klamath County, Acting By And Through The Community Development Department. CDD - Stephanie Brown

Background: Basin Partners Internship Program (BPIP) is seeking departments who would agree to cooperate in providing a career-based learning experience for high school trainees. Klamath County Community Development has a variety of work that fits the purpose of the learning experience within the Building, Planning and On-Site Divisions of our department. This Agreement shall commence upon the signature date of each party and continue through August 31, 2019.

Fiscal Impact: \$1,200.00 to be split between the Building, Planning and On-Site budgets based on a percentage of time spent.

Recommended Motion: Board approval of the Agreement between Basin Partners Internship Program (BPIP) and Klamath County, by and through the Community Development Department to provide a career-based learning experience for 1 (one) high school trainee. This agreement shall commence upon the signature date of each party and continue through August 31, 2019; and authorize Manager of Community Development to sign agreement. Fiscal Impact; \$1,200.00 to be split between the Building, Planning and On-Site budgets based on the percentage of time spent.

Documents:

[AGREEMENT WITH BASIN PARTNERS INTERN PROGRAM.PDF](#)

3. Approval Of An Agreement Between Basin Partners Internship Program (BPIP) And Klamath County, Acting By And Through The Klamath County Assessors Department-Nathan Bigby, Assessors

Background: Basin Partners Internship Program (BPIP) is seeking departments who would agree to cooperate in

providing a career-based learning experience for high school trainees. Klamath County Assessors Department has a variety of work that fits the purpose of the learning experience within our department. This Agreement shall commence upon the signature date of each party and continue through August 31, 2019.

Fiscal Impact: \$1,200.00 from the Assessors Expenditure budget.

Recommended Motion: Board approval of the Agreement between Basin Partners Internship Program (BPIP) and Klamath County, by and through the Assessors Department to provide a career-based learning experience for 1 (one) high school trainee. This agreement shall commence upon the signature date of each party and continue through August 31, 2019; and authorize Assessor to sign agreement. Fiscal Impact; \$1,200.00 from the Assessors Expenditure budget.

Documents:

[KLAMATH COUNTY ASSESSORS INTERN \(002\).PDF](#)
[2019 HOST ORGANIZATION EXPECTATIONS AGREEMENT - KLAMATH COUNTY FINAL.PDF](#)
[BOCC AGENDA ITEM SUMMARY INTERN.PDF](#)

4. Authorize The IT Director To Sign An Agreement Between Basin Partners Internship Program (BPIP) And The Klamath County Information Technology Department - Jessica Chastain, IT

Background: Basin Partners Internship Program (BPIP) and the Klamath County Information Technology Department agree to cooperate in providing a career-based learning experience for high school trainee Jillian Flogerzi. Jillian is expected to intern at the IT Department for 120 hours between July 8th and August 15th.

Fiscal Impact: The fiscal impact of this agreement will be \$1,200 from IT Material and Services.

Recommended Motion: Authorize the IT Director to sign an agreement between Basin Partners Internship Program (BPIP) and the Klamath County Information Technology Department. The fiscal impact being \$1,200 from IT Material and Services.

Documents:

[AGENDASUMMARY.PDF](#)
[HOSTAGREEMENT.PDF](#)
[KLAMATH COUNTY INFORMATION TECHNOLOGY INTERN.PDF](#)
[KC IT LETTER.PDF](#)

5. In The Matter Of Approving A Contract With Bogatay Construction For HAZMAT Abatement And Demolition Of 705 Washburn Way. - Rick Vaughn Tax/Property Sales

Background: The BOCC accepted the bid from Bogatay Construction on 6/11/19. Contract is for HAZMAT abatement and demolition of the building at 705 Washburn Way down to slab level. Project Costs are \$288,703.50 for HAZMAT abatement less \$60,000 Brownfield grant from Business Oregon, and \$176,728.50 for demolition of building to slab level. Total cost of \$405,432. Funds will come from the Mental Health Administration Fund.

Fiscal Impact: \$405,432.00

Recommended Motion: Approve contract with Bogatay Construction for HAZMAT abatement and demolition of 705 Washburn Way. Project Costs are \$288,703.50 for HAZMAT abatement less \$60,000 Brownfield grant from Business Oregon, and \$176,728.50 for demolition of building to slab level. Total cost of \$405,432. Funds will come from the Mental Health Administration Fund.

Documents:

[BLUE SHEET PACKET 705 WASHBURN 6-19-19.PDF](#)

6. In The Matter Of Approval And Signature Of The Agreement Between Klamath County Community Corrections And The South Suburban Sanitary District For Property Cleanup Services And Allow Aaron Hartman To Sign. Community Corrections, Aaron Hartman

Background: South Suburban Sanitary District approached Community Corrections for property cleanup services. This is a new contract and we have not worked with the Sanitary District prior to this agreement.

Fiscal Impact: \$600.00 per work day of revenue to the Community Corrections Work Crew Fund.

Recommended Motion: Approval and signature of the contract between Klamath County Community Corrections and the South Suburban Sanitary District for property cleanup services and allow Aaron Hartman to sign. Fiscal Impact \$600.00 per work day of revenue to the Community Corrections Work Crew Fund.

Documents:

10. Other County Business

11. Library Service District

1. In The Matter Of Authorizing The Library Director To Sign An Agreement Between Basin Partners Internship Program (BPIP) And The Klamath County Library Service District - Charla Oppenlander, Library

Background: Basin Partners Internship Program (BPIP) and the Klamath County Library Service District agree to cooperate in providing a career-based learning experience for high school trainee Michaela Gaede. Michaela is expected to intern at the Main library for 120 hours between July 1st and August 15th. The Klamath County Library Foundation and the Friends of the Library agree to support BPIP with \$1,200.

Fiscal Impact: None. The Klamath County Library Foundation and the Friends of the Library will finance the program



Recommended Motion: Authorize the Library Director to sign an agreement between Basin Partners Internship Program (BPIP) and the Klamath County Library Service District. No fiscal Impact.

Documents:

[AGENDA ITEM AGREEMENT BETWEEN KCLSD AND BPIP.PDF](#)
[2019 HOST ORGANIZATION EXPECTATIONS AGREEMENT - KLAMATH COUNTY LIBRARY FINAL.PDF](#)
[INTERN POSITION DESCRIPTION.PDF](#)

12. Commissioner Reports

13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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