



Board of Commissioners Business Meeting Agenda June 18, 2019 ~ 8:30 am ~ Room 219

1. Call To Order, Those Present, Flag Salute

2. Public Comment

3. Approve Minutes From Last Meeting

1. In The Matter Of Approving The “Minutes” From The June 11, 2019 Business Meeting. - BOCC

Background: Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[06-18-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

4. Budget Resolutions

1. In The Matter Of The Adoption Of A Budget Resolution Within The Surveyor Fund And General Fund Non-Departmental. Vickie Noel - Finance

Background: This budget resolution increases personnel services in both the Surveyor Operating and Corner Restoration sub-departments to accommodate a Public Works employee temporarily providing Surveyor services.

Fiscal Impact: \$4,640.00 Increase in Revenues and Expenditures in the Surveyor Operating and Corner Restoration budgets; \$2,320.00 transfer to Surveyor Operating from the General Fund Non-departmental budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution

for fiscal year 2018-2019 as outlined in the attached documents for changes to the Surveyor and General Fund Non-departmental budgets; \$4,640.00 increase in revenues and expenditures in the Surveyor fund and \$2,320.00 transfer from the General Fund Non-departmental.

Documents:

[6-18-19 SURVEYOR BUDGET RES.PDF](#)

2. In The Matter Of The Adoption Of A Budget Resolution Within The Law Library Fund. Vickie Noel - Finance

Background: The subscription for LexiNexis and Adobe Professional increased and the Law Library purchased a new software program for the public internet computer.

Fiscal Impact: None, however, there is a \$3,300 increased Material and Services expenditure and decreased Operating Contingency expenditure in the Law Library budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Law Library fund; there is no fiscal impact, however, there is a \$3,300 increase in Material and Services and a \$3,300.00 decrease in Operating Contingency.

Documents:

[06-18-19 BOCC BUDGET RESOLUTION.PDF](#)

3. In The Matter Of The Adoption Of A Budget Resolution Within The Mental Health Developmental Disabilities Fund. Vickie Noel - Finance

Background: Developmental Disabilities made emergency repairs on a group home which were not originally budgeted and the purchase of a 2019 Ford Explorer exceeded the expected price.

Fiscal Impact: \$15,000 change in Expenditure categories in the Mental Health – Developmental Disabilities budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Mental Health Developmental Disabilities Fund; \$15,000 change in expenditure categories.

Documents:

4. In The Matter Of The Adoption Of A Budget Resolution Within The Community Development Planning Department. Vickie Noel - Finance

Background: This budget resolution in the Planning Department budgets actual beginning fund balance and other minor fee revenue adjustments. Expenditure adjustments in personnel services for medical savings and Klamath County's portion of the Klamath UAP project are also being budgeted.

Fiscal Impact: \$89,148.00 Increase in Revenues and Expenditures in the Community Development Planning Department.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Community Development Planning Department; \$89,148.00 increase in revenues and expenditures.

Documents:

[6-18-19 PLANNING BR.PDF](#)

5. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Treasurer Department. Vickie Noel - Finance

Background: The Treasurer's personnel budget needs an additional \$990.00 for fiscal year 2018-19 due to a slight increase in hours worked by the Accounting Specialist and a \$300 error in the original amount budgeted for Elected Official Compensation. The travel & training budget will be under-expended for the fiscal year so this resolution transfers \$990.00 between material and services and personnel.

Fiscal Impact: There is no fiscal impact, however there is a \$990.00 transfer from material and services to personnel services.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Treasurer Department; there is not fiscal impact, but there is a \$990.00 change in expenditure categories.

Documents:

6. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Commissioner Committees. Vickie Noel - Finance

Background: This budget resolution records the Federal Grant received earlier in the budget year and the refund back to the Oregon Department of Agriculture for the grant period that expired January 31, 2019.

Fiscal Impact: Increase in revenue and expenditures of \$9,547.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Commissioner Committees; and direct the Asst Finance Director to make the changes. Fiscal impact is an increase in revenues and expenditures of \$9,547.00.

Documents:

[6-18-19 BOCC COMMITTEES.PDF](#)

7. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Services – Human Resources Department. Vickie Noel - Finance

Background: This resolution adjusts Personnel Services to include funds for a new director, costs associated with the outgoing director and an increase in anticipated hours by part-time staff. Savings in recruitment expenditures will be transferred to Personnel Services to cover these costs.

Fiscal Impact: There is no fiscal impact. There is a \$27,294.00 change in expenditure categories within the Human Resources budget.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Internal Services – Human Resources department. There is no fiscal impact. There is a \$27,294.00 change in expenditure categories.

Documents:

[6-18-19 HUMAN RESOURCES BUDGET RESOLUTION.PDF](#)

5. Public Hearings

1. TIME CERTAIN 8:45am - In The Matter Of Holding Public Hearing On The Klamath County Budget For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Budget for the fiscal year 2019-20 as advertised. Time certain 8:45 am.

Fiscal Impact: \$994.57 Expenditure to the Finance Department budget.

Recommended Motion: Hold the hearing on the Klamath County budget for 2019-2020.

Documents:

[6-18-19 PUBLIC HEARING BUDGET ADOPTION.PDF](#)

2. Approve A Budget Change Within The General Fund – Sheriff Patrol Division. (Fiscal Year 2019-20) Vickie Noel - Finance

BACKGROUND: After the Budget Committee approved the 2019-20 budget, the Sheriff's Office learned that the Criminal Justice Commission (CJC) reduced their grant funding and shortened the expenditure time frame to June 30, 2019.

FISCAL IMPACT: \$50,000.00 reduction in Revenues and Expenditures in the General Fund Sheriff Patrol division.

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the General Fund Sheriff Patrol Division; there is a \$50,000.00 fiscal impact.

Documents:

[6-18-19 BOCC SHERIFF BUDGET CHANGE.PDF](#)

3. Approve A Budget Change Within The Public Works Fund (FY 2019-20). Vickie Noel - Finance

BACKGROUND: After the Budget Committee approved the 2019-20 budget, the Board decided to postpone the Drews Road Project. This resolution will remove \$1,000,000.00 from Material and Services – Contract Services and increase Reserve for Future Expenditures.

FISCAL IMPACT: No fiscal impact. Change in Expenditure categories of \$1,000,000.00

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the Public Works Fund; there is no fiscal impact.

Documents:

[6-18-19 PW BUDGET CHANGE 2019-20.PDF](#)

4. In The Matter Of Adoption Of The Klamath County Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 12, 2019. A public hearing was advertised and held on June 18, 2019 and final adjustments to the budget were made according to Oregon Statute 294.456 (1). The Board of County Commissioners approves and appropriates the budget for fiscal year 2019-20 effective July 1, 2019.

Fiscal Impact: \$205,732,210 for Fiscal year 2019-2020

Recommended Motion: The Board of County Commissioners hereby adopts the budget for fiscal year 2019-20 now on file with Klamath County Board of Commissioners in the sum of \$205,732,210. The Board of County Commissioners resolves that the amounts for the fiscal year beginning July 1, 2019, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[6-18-19 COUNTY BUDGET ADOPTION.PDF](#)

5. In The Matter Of Imposing And Categorizing Taxes Of Klamath County, Oregon For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County, Oregon budget for fiscal year 2019-2020 was adopted on June 18, 2019 for the fiscal year beginning July 1, 2019 that contains ad valorem tax at the rate of \$1.68610 per \$1,000 of assessed value for the General Fund, \$0.04650 per \$1,000 of assessed value for the Veterans Service Fund and \$0.05000 per \$1,000 of assessed value for the Museum Fund. The Board of Commissioners is required to adopt a resolution imposing and categorizing the tax for the

tax year 2019-2020 upon the assessed value of all taxable property within Klamath County.

Fiscal Impact: \$8,625,000 Estimated Ad Valorem Property Taxes for Fiscal year 2019-20

Recommended Motion: The Board of Commissioners hereby imposes the taxes provided for in the adopted budget at the rate of \$1.73260 per \$1,000 of assessed value for a permanent rate levy for operations and \$0.05000 per \$1,000 of assessed value for a local option rate levy for the Museum Fund for the tax year 2019-20 upon the assessed value of all taxable property within Klamath County effective July 1, 2019. The Board of Commissioners hereby categorizes the taxes as General Fund at the rate of \$1.68610 per \$1,000 of assessed value, Veterans Service Fund at the rate of \$0.04650 per \$1,000 of assessed value, and Museum Fund at the rate of \$0.05000 per \$1,000 of assessed value.

Documents:

[6-18-19 BOCC IMPOSING TAXES.PDF](#)

6. In The Matter Of Designating Klamath County Positions Authorized To Expend And Encumber County Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County budget for fiscal year 2019-2020 was adopted on June 18, 2019. The Board of Commissioners are responsible for all Klamath County expenditures, and have chosen to delegate the authority to make expenditures and/or encumber County funds to the attached positions effective July 1, 2019.

Fiscal Impact: None

Recommended Motion: The Board of Commissioners hereby authorizes the positions to make expenditures and make encumbrances of County funds effective July 1, 2019.

Documents:

[6-18-19 BOCC POSITIONS TO EXPEND.PDF](#)

6. Library Service District

1. TIME CERTAIN 8:50 Am - In The Matter Of Holding Public Hearing On The Klamath County Library Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the

Klamath County Library Service District Budget for the fiscal year 2019-2020 as advertised. Time certain 8:50 am.

Fiscal Impact: \$394.33 Expenditure to the Library District Operating fund.

Recommended Motion: Hold the hearing on the Klamath County Library Service District budget for 2019-2020.

Documents:

[6-18-19 HEARING ON BUDGET ADOPTION.PDF](#)

2. Approve A Budget Change Within The Klamath County Library Service District. (FY 2019-20). Vickie Noel - Finance

BACKGROUND: After the Budget Committee approved the 2019-20 budget, an error was found in the amount budgeted for tax offset revenues. This resolution changes the original \$78,000 budgeted in tax offsets to \$21,000.

FISCAL IMPACT: \$57,000.00 Revenue reduction to the Library Service District Operating budget.

RECOMMENDED MOTION: Approve the budget resolution as outlined in the attached documents for changes to the Klamath County Library Service District Operating fund; there is a \$57,000.00 fiscal impact.

Documents:

[6-18-19 LIBRARY BUDGET CHANGE 2019-20.PDF](#)

3. In The Matter Of Adoption Of The Klamath County Library Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 9, 2019. A public hearing was advertised and held on June 18, 2019 and final adjustments to the budget were made according to Oregon Statute 294.456 (1). The Board of Directors approves and appropriates the District budget for fiscal year 2019-2020 effective July 1, 2019.

Fiscal Impact: \$6,099,610 for fiscal year 2019-2020

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2019-2020 now on file with Klamath County Board of Commissioners in the sum of \$6,099,610. The Board of Directors resolves that the amounts

for the fiscal year beginning July 1, 2019, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[6-18-19 LIBRARY BUDGET ADOPTION 19-20.PDF](#)

4. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Library Service District For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Library Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019 for the fiscal year beginning July 1, 2019 that contains ad valorem tax at the rate of \$0.4900 per \$1,000 of assessed value for the General Fund. The Board of Directors is required to adopt resolutions imposing and categorizing the tax for the tax year 2019-2020 upon the assessed value of all taxable property within the district boundaries.

Fiscal Impact: \$2,700,000 Estimated Ad Valorem Property Taxes for Fiscal year 2019-2020.

Recommended Motion: The Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$0.4900 per \$1,000 of assessed value for the tax year 2019-2020 upon the assessed value of all taxable property with the district effective July 1, 2019. The Board of Directors hereby categorizes the taxes as General Fund at the rate of \$0.4900 per \$1,000 of assessed value.

Documents:

[6-18-19 LIBRARY IMPOSING TAXES 19-20.PDF](#)

5. In The Matter Of Designating Klamath County Library Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Library Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2019.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make

encumbrances of District funds effective July 1, 2019.

Documents:

[6-18-19 LIBRARY POSITIONS AUTHORIZED TO EXPEND.PDF](#)

7. Drainage Service District

1. TIME CERTAIN 8:55 Am - In The Matter Of Holding Public Hearing On The Klamath County Drainage Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Drainage Service District Budget for the fiscal year 2019-2020 as advertised. Time certain 8:55 am.

Fiscal Impact: \$284.53 Expenditure to the Drainage District Operating Budget.

Recommended Motion: Hold the hearing on the Klamath County Drainage Service District budget for 2019-2020.

Documents:

[6-18-19 PUBLIC HEARING BUDGET ADOPTION.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Drainage Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 10, 2019. A public hearing was advertised and held on June 18, 2019. There have been no adjustments to the approved budget. The Board of Directors approves and appropriates the District budget for fiscal year 2019-2020 effective July 1, 2019.

Fiscal Impact: \$2,900,000 for fiscal year 2019-2020

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2019-2020 now on file with Klamath County Board of Commissioners in the sum of \$2,900,000. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2019, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[6-18-19 BUDGET ADOPTION.PDF](#)

3. In The Matter Of Imposing Assessment Of The Klamath County Drainage Service District For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Drainage Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019 for the fiscal year beginning July 1, 2019 that contains an assessment of \$24.00 per tax lot. The Board of Directors is required to adopt a resolution imposing the assessment for the tax year 2019-2020 upon the tax lots within the district boundaries.

Fiscal Impact: \$190,000 Estimated Assessment for Fiscal year 2019-2020

Recommended Motion: The Board of Directors hereby imposes the assessment provided for in the adopted budget at the rate of \$24.00 per tax lot for the tax year 2019-2020 upon all tax lots within the district effective July 1, 2019.

Documents:

[6-18-19 IMPOSING ASSESSMENT.PDF](#)

4. In The Matter Of Designating Klamath County Drainage Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Drainage Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2019.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2019.

Documents:

[6-18-19 POSITIONS AUTHORIZED TO EXPEND.PDF](#)

8. Extension Service District

1. TIME CERTAIN 9:00am - In The Matter Of Holding Public Hearing On The Klamath County Extension Service District Budget For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The purpose of this hearing is to discuss the Klamath County Extension Service District Budget for the fiscal year 2019-2020 as advertised. Time certain 9:00 am.

Fiscal Impact: \$387.01 Expenditure to the Extension Service District Budget for publication.

Recommended Motion: Hold the hearing on the Klamath County Extension Service District budget for 2019-2020.

Documents:

[6-18-19 PUBLIC HEARING EXT SVC DIST LB1.PDF](#)

2. In The Matter Of Adoption Of The Klamath County Extension Service District Budget For Fiscal Year 2019-2020 And Making Appropriations. Vickie Noel - Finance

Background: The Budget Committee approved the budget on April 10, 2019. A public hearing was advertised and held on June 18, 2019. There have been no adjustments to the approved budget. The Board of Directors approves and appropriates the District budget for fiscal year 2019-2020 effective July 1, 2019.

Fiscal Impact: \$1,796,900 for fiscal year 2019-2020

Recommended Motion: The Board of Directors hereby adopts the budget for fiscal year 2019-2020 now on file with Klamath County Board of Commissioners in the sum of \$1,796,900. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2019, and for the purposes specified in the resolution are hereby appropriated.

Documents:

[6-18-19 BUDGET ADOPTION.PDF](#)

3. In The Matter Of Imposing And Categorizing Taxes Of The Klamath County Extension Service District For Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Extension Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019 for the fiscal year beginning July 1, 2019 that contains ad valorem tax at the rate of \$0.1500 per \$1,000 of assessed value for the General Fund. The Board of Directors is required to adopt a resolution imposing and categorizing tax for the tax year 2019-2020 upon the assessed value of all taxable property within the district boundaries.

Fiscal Impact: \$801,700 Estimated Ad Valorem Property Taxes for Fiscal year 2019-2020.

Recommended Motion: The Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$0.1500 per \$1,000 of assessed value for the tax year 2019-2020 upon the assessed value of all taxable property within the district effective July 1, 2019. The Board of Directors hereby categorizes the taxes as General Fund at the rate of \$0.1500 per \$1,000 of assessed value.

Documents:

[6-18-19 IMPOSING TAXES.PDF](#)

4. In The Matter Of Designating Klamath County Extension Service District Positions Authorized To Expend And Encumber District Funds For The Fiscal Year 2019-2020. Vickie Noel - Finance

Background: The Klamath County Extension Service District budget for fiscal year 2019-2020 was adopted on June 18, 2019. The Board of Directors are responsible for all District expenditures, and have chosen to delegate the authority to make expenditures and/or encumber District Funds to the attached positions effective July 1, 2019.

Fiscal Impact: None

Recommended Motion: The Board of Directors hereby authorizes the positions to make expenditures and make encumbrances of District funds effective July 1, 2019.

Documents:

[6-18-19 AUTHORIZE TO EXPEND.PDF](#)

9. Public Hearings

1. TIME CERTAIN 9:05 Am - In The Matter Of Holding A Public Hearing On Proposed Supplemental Budgets For Klamath County Budget For Fiscal Year 2018-2019

Background: The purpose of the hearing is to discuss proposed supplemental budgets for Klamath County Budget for fiscal year 2018-2019 as advertised. Time Certain 9:05am

Fiscal Impact: \$306.49 advertising fee

Recommended Motion: Hold the hearing on the Klamath County

budget for fiscal year 2018-2019

Documents:

[SUMMARY PAGE.PDF](#)

2. Adopt A Supplemental Budget Within The Public Health Fund. Vickie Noel - Finance

Background: The Public Health Department received additional grants, the Supplemental Environmental Project (SEP) and the Strategies for Policy and Environmental Change (SPArC). They also received increases in their State Funding during the 2018-2019 fiscal year. Reallocation of various expenditures and revenues are also needed and are corrected within this supplemental budget.

Fiscal Impact: \$462,509.00 increase in revenues and expenditures in the Public Health Fund.

Recommended Motion: Approve the supplemental budget as outlined in the attached documents for changes to the Public Health Fund; \$462,509.00 increase in revenues and expenditures; and authorize the Budget Office to make the changes in the Klamath County budget.

Documents:

[6-18-19 PH SUPPLEMENTAL BUDGET.PDF](#)

3. In The Matter Of The Adoption Of A Supplemental Budget Within The Community Development – Building Division. Vickie Noel - Finance

Background: This supplemental budget increases the Beginning Fund Balance closer to actual as well as increases building fee revenues to account for a larger volume of permits issued than anticipated. Personnel expenditures are also being reduced due to vacant inspector positions that have not been filled. Various Material and Services are being reallocated including a percentage of school district permit fees that are being refunded.

Fiscal Impact: \$900,220.00 Increase in Revenues and Expenditures in the Community Development – Building Division

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Community Development –

Building Division; \$900,220.00 increase in revenues and expenditures.

Documents:

[6-18-19 BUILDING SUPP BUDGET.PDF](#)

10. Bids/Awards/Proposals

1. In The Matter Of An Authorization To Issue An Invitation For Bids For The Homedale Road Sidewalk Ramp Replacement 2019 Project. Jeremy Morris, Public Works

Background: Klamath County Public Works is requesting authorization to issue an Invitation For Bids for the Homedale Road Sidewalk Ramp Replacement project. Klamath County Public Works would like to contract for the removal, replacement and construction of new curb, gutter and sidewalk at the intersections of Homedale Road from Alva Avenue to Sturdivant Avenue. There are 38 ramps being replaced. This project is needed so Public Works can grind and inlay the asphalt road next year (summer 2020). State/Federal law requires the upgrade of sidewalk ramps prior to improvements being made to the road.

Fiscal Impact: No Fiscal Impact to the Road Operating Budget at this time. Estimated future fiscal impacts could be up to \$500,000.

Recommended Motion: Board to authorize Public Works to issue an Invitation for Bids for the Homedale Road Sidewalk Ramp Replacement 2019 project. There is no fiscal impact to the Road Operating Budget at this time.

Documents:

[HOMEDALE ADA 2019 06-07-19 BLUE SHEET PACKAGE.PDF](#)

2. In The Matter Of Approving The Letters Of Agreement Between The Successful Applicants Of The Chiloquin Woodstove Grant Program And Klamath County Public Health. – Jennifer Little, Public Health

Background: On June 11, 2019 the Board of County Commissioners approved Klamath County Public Health (KCPH) to accept applications from Silas Barkley, Kathy Mansell, Ralph Hudson, Forest Mathes, Douglas Younker, and Robert Lukas for the Chiloquin Woodstove Grant Program. Formal letters of agreement outline the responsibilities of award recipients in regard to both use of funds and reporting. The letters also define the relationship between the recipients and the County.

Fiscal Impact: Contract expense of \$25,433 to Public Health

Environmental Health Air Quality Program, sub department 4041.

Recommended Motion: Move to approve the Letters of Agreement between the successful applicants of the Klamath Falls Woodstove Grant Program and Klamath County Public Health. Fiscal Impact is \$25,433 contract expense to Public Health Environmental Health Air Quality Program, sub department 4041.

Documents:

[LOA CHILOQUIN_001.PDF](#)
[CHILOQUIN GRANT ACCEPTANCE.PDF](#)
[APPLICATIONS - CHILOQUIN.PDF](#)
[YOUNKER_001.PDF](#)
[MANSELL_001.PDF](#)
[LUKAS_001.PDF](#)
[HUDSON_001.PDF](#)
[MATHES_001.PDF](#)
[BARKLEY_001.PDF](#)

3. In The Matter Of Approving The Letters Of Agreement Between The Successful Applicants Of The Klamath Falls Woodstove Grant Program And Klamath County Public Health. – Jennifer Little, Public Health

Background: On June 11, 2019 the Board of County Commissioners approved Klamath County Public Health (KCPH) to accept applications from Rhonda Henderson, Travis Dow, Ashley Jones, Dorothy Lujan, Judy Hunter, Matthew Sleep, Eric Reiland, and Jackie Bland for the Klamath Falls Woodstove Grant Program. Formal letters of agreement outline the responsibilities of award recipients in regard to both use of funds and reporting. The letters also define the relationship between the recipients and the County.

Fiscal Impact: Contract expense of \$38,394 to Public Health Environmental Health Air Quality Program, sub department 4041.

Recommended Motion: Move to approve the Letters of Agreement between the successful applicants of the Klamath Falls Woodstove Grant Program and Klamath County Public Health. Fiscal Impact is \$38,394 contract expense to Public Health Environmental Health Air Quality Program, sub department 4041.

Documents:

LOA KFALLS_001.PDF
KLAMATH GRANT APPLICATIONS.PDF
APPLICATIONS - KLAMATH FALLS.PDF
LUJAN_001.PDF
JONES_001.PDF
DOW_001.PDF
SLEEP_001.PDF
HUNTER_001.PDF
BLAND_001.PDF
REILAND_001.PDF
HENDERSON_001.PDF

4. In The Matter Of Issuing A Request For Proposals To Provide Outreach And Marketing Services For Klamath County. - BOCC

Background: The Klamath County Board of Commissioner seeks proposals from qualified person/persons to provide outreach and marketing services to assist the county with raising awareness of emergency management notification system and general county business/programs/events.

Fiscal Impact: To be determined.

Recommended Motion: Authorize issuance of Request to provide outreach and marketing services for Klamath County for Proposals.
Fiscal Impact: To be determined

For more information visit the County website at
<http://www.klamathcounty.org/Bids.aspx>

Documents:

[7652 1 1.PDF](#)

5. In The Matter Of Approving The Sheriff To Accept A Quote From McKesson To Purchase Durable Medical Equipment For The Corrections Medical Facility.-Chris Kaber, Sheriff.

Background: In order to deliver a higher level of inmate health care, reduce the number of hours spent in transportation of inmates for health services and provide for potential long-term cost savings by way of eliminating out-sourcing, the Corrections Department is requesting to purchase three pieces of durable medical equipment. The equipment being proposed will allow for in-house processing of medical testing that is often requested by our Veterans' Services and Klamath Basin Behavioral Health partners. The quote includes a hematology analyzer (\$6,500), an EKG machine (\$5,043.78) and a urine analyzer (\$1,030.60); plus, a case of paper for the readouts. The bid provided by McKesson which includes freight totals \$13,121.66.

Fiscal Impact: The hematology analyzer and the EKG machine expenses totaling \$11,543.78 along with the associated portion of the \$400.87 freight are capital purchases and will be paid for with

the equipment reserve fund. The remainder of the purchase will be expensed in the Corrections materials and services operating fund.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote in the amount of \$13,121.66 from McKesson to purchase a hematology analyzer, an EKG machine, a urine analyzer and read-out paper. The hematology and EKG equipment totaling \$11,543.78 plus a portion of the \$400.87 freight will be capitalized and the remaining amount of the purchase will be expensed in the Corrections materials and services operating fund. The funds are available.

Documents:

[DURABLE MEDICAL EQUIP AGENDA ITEM.PDF](#)
[MCKESSON QUOTE DURABLE MED EQUIP.PDF](#)
[MEDICAL EQUIP QUOTES.PDF](#)

11. Orders

1. In The Matter Executing An Order For A One-Time Road Maintenance Expenditure On 8,850 Feet Of Public Roads Inside Of The Pine Grove Special Road District. Jeremy Morris, Public Works

Background: O.R.S. 368.031 provides for the expenditure of County Road Funds on "local access roads" if the County Road Official recommends the expenditure and the public use of the road justifies the expenditure proposed. This order will allow the County to provide labor, equipment and material for a chip seal, and to be fully reimbursed by the road district, per the attached memo.

Fiscal Impact: No fiscal impact, however revenues and expenditures will be increased up to \$50,000.00

Recommended Motion: Board approve and execute the order for a one-time road maintenance expenditure of up to \$50,000.00 (to be fully reimbursed) on 8,850 feet of Public Roads inside of the Pine Grove Special Road District. Fiscal Impact is none.

Documents:

[2019 PINE GROVE SRD ORDER.PDF](#)

12. Agreements

1. In The Matter Of Vehicle Purchase 2019 Ford Explorer, Phillip Squibb Director

Background: Developmental Disabilities Services received BOCC approval January 8, 2019 to request bids for three new vehicles: two AWD

minivans and one AWD sedan. Bids for three sedans and one minivan were received from both Honda Subaru and Ford for the minivan did not meet all the requested specifications. Due to this, KCDDS was approved to request bids for a larger SUV. Bids for the larger SUV were submitted to Klamath Falls Honda Subaru, Lithia Ford, Lithia Toyota and Lithia Dodge. Only two bids from Lithia Ford were received. Therefore, KCDDS would like to purchase a 2019 Ford Explorer, which met the requested specifications for a larger SUV.

Fiscal Impact: \$34,018.55, Expenditure from Developmental Disabilities Capital Outlay.

Recommended Motion: Approve Developmental Disabilities Services to purchase and authorize Phillip Squibb, Director, to sign for one vehicle: a 2019 Ford Explorer for \$34,018.55. Total fiscal impact is \$34,018.55 to be paid from fund 2450-4050-4060-4000-70110 (Vehicles Other).

Documents:

[VEHICLE PURCHASE 2019 FORD EXPLORER BOCC AGENDA SUMMARY.PDF](#)

2. Approve Intergovernmental Agreement Between Klamath County And Pension Plan For Employees Of Klamath County- Human Resources

Background: The current IGA between Klamath County and the Pension Plan expires on June 30, 2019. A new IGA will be in effect until June 30, 2022. This IGA authorized by ORS 190.010 continues services provided by Klamath County to their departments and employees in exchange for the continued payment of service charges, charges for services and administrative fees by the Pension Trust.

Fiscal Impact: There is no fiscal impact to the County for this IGA.

Recommended Motion: Approve and sign an Intergovernmental Agreement between Klamath County and the Pension Plan for Employees of Klamath County. There is no fiscal impact to the County for this IGA.

Documents:

3. Approval Of Amendment No. 3 Of The Franchise Agreement Between Klamath County And Waste Management Of Oregon, Inc., To Collect And Transport Solid Waste And Recyclables Under The Provisions Of The Klamath County Code, Chapter 400. Tom Crist, CDD Solid Waste Division

Background: Waste Management of Oregon, Inc. currently provides the collection and transport of Solid Waste and Recyclables within the franchise collection area identified on Exhibit C, under the provisions of the Klamath County Code, Chapter 400. Collection service rates are included as in attached Exhibit A-1 and B-1; this amendment has minor adjustments and extends the term an additional (5) years through June 30, 2024; and can be renewed for one (1) additional five (5) year term.

Fiscal Impact: 3% franchised fee estimated at \$138,900 annual revenue to support the Recycle budget, and 2% franchised fee estimated at \$91,000 annual revenue for the Code Enforcement budget for purposes outlined in chapter 400.001 of County Code.

Recommended Motion: Board approval of Amendment No. 3 of the Franchise Agreement between Klamath County and Waste Management of Oregon, Inc., to collect and transport Solid Waste and Recyclables within the franchise collection area identified on Exhibit C., under the provisions of the Klamath County Code, Chapter 400. Collection service rates are attached as Exhibit A-1 and B-1; this amendment has minor adjustments and extends the term an additional (5) years through June 30, 2024; and can be renewed for one (1) additional five (5) year terms. Fiscal Impact; 3% franchise fee estimated at \$138,900 annual revenue to support the Recycle budget, and 2% franchise fee estimated at \$91,000 annual revenue for the Code Enforcement budget for purposes outlined in chapter 400.001 of County Code.

Documents:

[AMENDMENT NO3 WASTE MANAGEMENT.PDF](#)

4. In The Matter Of An Agreement Between Klamath County Public Works And Pine Grove Highlands Special Road District For Chip Sealing Services. Jeremy Morris, Public Works

Background: Pine Grove Highlands Special Road District has requested assistance with street maintenance. This agreement will allow Klamath County to perform chip seals to specified roads within the Special Road District per the attached specifications during the summer and fall of 2019.

Fiscal Impact: Income up to \$50,000.00 to the Road Department Operating Budget.

Recommended Motion: Board to approve and execute, and authorize Public Works Director to sign the Agreement between Klamath County Public Works and Pine Grove Highlands Special Road District. Fiscal Impact is up to \$50,000.00 income to the Road Department Operating Budget.

Documents:

[2019 PINE GROVE SRD AGREEMENT.PDF](#)

5. In The Matter Of Approving The Personal Service Agreement For Translation Services Between Lilian Belsky And Klamath County Public Health. – Jennifer Little, Public Health

Background: Klamath County Public Health (KCPH) continues to seek ways to improve communications through the use of alternative formats and languages. This agreement would allow KCPH to have some of the most critical customer documents translated into Spanish. This activity is to meet objectives outlined in the Regional Health Equity grant and identified through quality improvement planning efforts within KCPH. This agreement would allow KCPH to have up to 45,000 words translated.

Fiscal Impact: Fiscal impact is contract expense up to \$8,100, payable from Public Health Promotion Disease Prevention, sub department 4049.

Recommended Motion: Move to approve Personal Service Agreement for Translation Services between Lilian Belsky and Klamath County Public Health. Fiscal impact is contract expense up to \$8,100, payable from Public Health Promotion Disease Prevention, sub department 4049. Authorize department head to sign.

Documents:

[TRANSLATION-REVISED_001.PDF](#)

6. In The Matter Of Approving Agreement No. C03212 Between Multnomah Education Service District And Klamath County Public Health. – Jennifer Little, Public

Health

Background: Klamath County Public Health (KCPH) participates in the Medicaid Administrative Claiming (MAC) program. Participation in this program allows us to claim Federal Financial Participation (FFP) for our work in providing administrative activities for the state Medicaid plan. The web-based tools used to access and record time studies as well as process claims, and store information belongs to Multnomah Education Service District (MESD). This agreement provides KCPH continued access to these web-based tools.

Fiscal Impact: Fiscal impact is quarterly expense of \$10 per cost pool member, payable from Public Health Clinic Nursing, sub department 4044.

Recommended Motion: Move to approve Agreement No. C03212 between Multnomah Education Service District and Klamath County Public Health. Fiscal impact is quarterly expense of \$10 per cost pool member, payable from Public Health Clinic Nursing, sub department 4044. Authorize department head to sign.

Documents:

[MESD_001.PDF](#)

7. In The Matter Of Approving The Memorandum Of Understanding Between Klamath County Public Health And Klamath County Extension Service District. – Jennifer Little, Public Health

Background: Klamath County Public Health seeks to address community hunger, a social determinant of health, in Chiloquin by providing the Klamath County Extension Service District \$5,000 to underwrite the Park and Play free summer lunch program. The funds being transferred are from the regional health equity grant provided by the Oregon Health Authority.

Fiscal Impact: Fiscal impact is contract expense up to \$5,000, payable from Public Health Promotion Disease Prevention, sub department 4049.

Recommended Motion: Move to approve the memorandum of Understanding between Klamath County Public Health and Klamath County Extension Service District. Fiscal impact is contract expense up to \$5,000, payable from Public Health Promotion Disease Prevention, sub department 4049. Authorize department head to sign.

Documents:

[OHSU MOU_001.PDF](#)

13. Grants

1. In The Matter Of Authorizing The District Attorney's Office To Apply For Funding Through The Oregon Department Of Justice, Victims Of Crime Act Grant (VOCA), Melina Johnson

Background: This grant solicitation is for funding direct services to victims of crime. Those services are to (1) Respond to emotional, psychological, or physical needs of crime victims; (2) Assist victims to stabilize their lives after victimization; (3) Assist victims to understand and participate in the criminal justices system; and (4) Restore a measure of security and safety for the victim. Funding for this grant would be used to maintain personnel for mandated services. The project period for this grant is 10/1/19 – 9/30/22 (36 months). Klamath County can apply up to \$300,000.

Fiscal Impact: None

Recommended Motion: Authorize District Attorney's Office to apply for funding through the Oregon Department of Justice, Victims of Crime Act Grant.

Documents:

[AGENDA - VOCA COMPETITIVE GRANT APPLICATION APPROVAL 6-18-19.PDF](#)

14. Other County Business

1. In The Matter Of Accepting Repairs Made At White Ave Under Public Contracting Policies & Procedures: 4:13 (1) Emergency Declaration, Phillip Squibb Director

Background: Conditions to a White Avenue apartment owned by Klamath County were unacceptable and posed a threat to the health and safety of the tenants. Under the

direction of Commissioner Derrick DeGroot, Director Phillip Squibb arranged for repairs to commence. All work is now complete.

Fiscal Impact: \$10,812.75

Recommended Motion: Accept cost of repairs to the White Avenue apartment under Public Contracting Policies & Procedures: 4.13 (1) Emergency Declaration. Total fiscal impact is \$10,812.75.

Documents:

[06-18-19-DD-DECLARATION OF EMERGENCY FOR REPAIRS WHITE AVE.PDF](#)

2. In The Matter Of Approving The Departmental Social Media Policy - Jessica Chastain, IT

Background: Klamath County has developed a Departmental Social Media policy, that provides guidance around the creation, retention, and content to have on Klamath County Social Media pages. This was approved in the Administrative Meeting on April 23, 2019.

Fiscal Impact: No fiscal impact.


Recommended Motion: Approve the Departmental Social Media Policy as attached and previously approved April 23, 2019. There is no fiscal impact.


Documents:

[SUMMARY PAGE.PDF](#)
[SOCIAL.MEDIA.POLICY.PDF](#)

15. Commissioner Reports

16. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at

541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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