



**Board of Commissioners Business Meeting Agenda
May 14, 2019 ~ 8:30 am ~ Room 219**

- 1. Call To Order, Those Present, Flag Salute**
- 2. Public Comment**
- 3. Agenda Deletions/Additions**
- 4. Approve Minutes From Last Meeting**

1. In The Matter Of Approving The Minutes From May 7, 2019 Business Meeting. - BOCC

Background: Approve the "Minutes" which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

5. Prior Approved Items

1. In The Matter Of Cancelling The RFP Issued For Demo At 705 Washburn, Rick Vaughn Tax/Property Sales

Background: Klamath County Property Sales would like to cancel the RFP for HAZMAT removal and demolition of 705 Washburn Way. This will be replaced by an ITB.

Fiscal Impact: Fiscal impact : No Fiscal impact.

Recommended Motion: Cancel the RFP for HAZMAT removal and demolition of 705 Washburn Way. Fiscal impact : No fiscal impact.

Documents:

[BLUE SHEET FOR RFP CANCEL 705 DEMO 5-8-19.PDF](#)

2. In The Matter Of Issuing An ITB For 705 Washburn HAZMAT Removal And Demo, Rick Vaughn Tax/Property Mgmt

Background: Klamath County Property Sales would like to issue an ITB for HAZMAT removal and demolition of 705 Washburn Way. Present building has been vacated for an estimated 20 years and has become a safety hazard. Demolition would include all structures and leave the slab for future use. Funds would be used from Mental Health.

Fiscal Impact: Fiscal impact : Unknown at this time, estimated to be approx. \$450,000.

Recommended Motion: Approve issuing an ITB for HAZMAT removal and demolition of 705 Washburn Way. Fiscal impact : Unknown at this time, estimated to be approx. \$450,000.

Documents:

[ITB 705 WASHBURN ATT. D AND HAZMAT INFO 5-2-19.PDF](#)
[ITB 705 WASHBURN 5-3-19.PDF](#)

3. In The Matter Of Approving The Grant Application Resolution For Submission To The Oregon Department Of Revenue For Participation In The County Assessment Function Funding Assessment (CAFFA) Program-Sue Murphy, Finance

Background: The state grant provides funding to counties to assist in their compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation. Klamath County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system and is generally in compliance. The grant application resolution was approved and signed by the Board of County Commissioners during a public meeting held on April 30, 2019, in order to meet the grant application submission deadline of May 1, 2019.

Fiscal Impact: The total expenditure amount for consideration in the grant is \$2,659,558.

Recommended Motion: Approve the grant application resolution to participate in the CAFFA program through the Oregon Department of Revenue. Klamath County agrees to appropriate budgeted dollars based on 100 percent of the expenditures certified in the grant application in the amount of \$2,659,558.

Documents:

[AGENDA ITEM CAFFA GRANT APPLICATION.PDF](#)

6. Budget Resolutions

1. In The Matter Of Adopting A Budget Resolution Within The Solid Waste Fund. Vickie Noel - Finance

Background: This budget resolution corrects a transfer error between the Solid Waste Operating fund and Solid Waste Recycling.

Fiscal Impact: No fiscal impact, but a change in expenditure categories of \$16,795.00.

Recommended Motion: Approve the budget resolution for fiscal year 2018-19 as outlined in the attached document for changes to the Solid Waste Fund, no fiscal impact, but a change in expenditure categories of \$16,795.00.

Documents:

[5-14-19 BOCC SW BR.PDF](#)

2. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Sheriff Patrol Division. Vickie Noel- Finance

Background: The Sheriff desires to transfer personnel savings in the General fund – Sheriff Patrol division related to the delay in hiring vacant positions, to Material and Services to cover increased, unanticipated expenditures.

Fiscal Impact: No fiscal impact. \$41,000.00 transfer between expenditure categories.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Sheriff Patrol division. There is no fiscal impact, however, there is a \$41,000.00 transfer between expenditure categories.

Documents:

[5-14-19 BOCC SO PATROL BR.PDF](#)

3. In The Matter Of The Adoption Of A Budget Resolution Within The Sheriff's Special Revenue Fund. Vickie Noel - Finance

Background: The Sheriff received more funds than anticipated in the Fines, Forfeitures and Penalty revenue category. This budget resolution increases those revenues closer to actual and increases Operating Contingency.

Fiscal Impact: \$21,446.00 increase in revenues and expenditures in the Sheriff's Special Revenue Fund.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the

budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Sheriff's Office Special Revenue Fund. There is a \$21,446.00 increase in revenues and expenditures.

Documents:

[5-14-19 BOCC SO SP REV FUND.PDF](#)

4. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Services – General Administration And Animal Control Departments. Vickie Noel - Finance

Background: This resolution adjusts Personnel Services to include reclassification of two staff members and transfers funds from the Animal Control Department to fund stipends for Office Administration. Material and Service costs are also increased by minimal amounts to account for small unanticipated expenses. Savings in Medical Insurance are being shifted to cover the increases created by the reclassification and the Material and Services increases.

Fiscal Impact: \$4,209.00 increase in revenues and expenditures in the Internal Services General Administration and Animal Control departments.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Internal Services – General Administration and Animal Control Funds. There is a \$4,209.00 fiscal impact.

Documents:

[5-14-19 BOCC BUDGET RES.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Approving Klamath County Public Health (KCPH) To Accept Qualifying Proposal For Klamath Falls Wood Stove Change-Out Project.– Jennifer Little, Public Health

Background: On March 4, 2019 the Board of County Commissioners approved Klamath County Public Health (KCPH) to issue a Request for Proposals for wood stove change outs in Klamath Falls. The purpose of this project is to provide an opportunity for homeowners to receive funding to change-out existing woodstoves to non-wood burning devices in order to reduce wood smoke pollution. Proposals for owner occupied and rented dwellings were accepted. KCPH received one application that met requirements, and is seeking approval to accept that application.

Bob Ernst \$3,688

Fiscal Impact: Contract expense of \$3,688 to Public Health Environmental Health Air Quality Program, sub department 4041.

Recommended Motion: Move to accept the application received from Bob Ernst for Klamath Falls Wood Stove Change-out Request for Proposals. Fiscal Impact is \$3,688 contract expense to Public Health Environmental Health Air Quality Program, sub department 4041.

Documents:

[7236.PDF](#)

2. In The Matter Of Approving Klamath County Public Health To Issue A Request For Quotes For Billboard Advertising For A Public Health Modernization Public Awareness Campaign. - Jennifer Little, Public Health

Background: Klamath County Public Health is seeking board approval to request quotes for billboard displays as part of our regional partnership with Jackson County Public Health around public health modernization. One specific goal of this partnership is to improve Human Papillomavirus (HPV) vaccination rates. Our specific efforts have included a social media campaign regarding the HPV vaccination series. Our grant work plan includes expanding our public awareness campaign to local outlets, such as billboards.

Fiscal Impact: Unknown at this time

Recommended Motion: Move to approve Klamath County Public Health to issue a request for quotes for billboard advertising. Fiscal impact is unknown at this time.

Documents:

[REQUEST FOR QUOTES - BILLBOARDS.PDF](#)

8. Orders

1. In The Matter Of Vacating Lots 4 And 5, Block 10 Of The First Addition Of Green Acres (Tract 1193). Map No. 3908-001C0-02000-02100, CDD/Planning, Mark Gallagher, Planning Director

Background: The property owners of the two lots are Kelly and Mary Slater who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision.

Fiscal Impact: \$583 application fee. CDD/Planning, Mark Gallagher, Planning Director

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County, Oregon. (File No. LV 4-19) Fiscal Impact \$583 application fee.

Documents:

[LV 4-19.PDF](#)

2. In The Matter Of Vacating Lots 225 And 226 Of The Running Y Resort (Tract 1324). Map No. 3808-009A0-09600 & 09700. CDD/Planning, Mark Gallagher, Planning Director

Background: The property owners of the two lots are Orville and Diane Shockey who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision.

Fiscal Impact: \$583 application fee. CDD/Planning, Mark Gallagher, Planning Director

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County, Oregon. (File No. LV 5-19) Fiscal Impact \$583 application fee.

Documents:

[LV 5-19.PDF](#)

3. In The Matter Of Appointing Frances Davis To The Bly Vector Control District Board. - BOCC

Background: The Bly Vector Control District Board has a vacancy and has recommended Frances Davis be reappointed. The County received two applications and interviewed both applicants. Upon completion of the interviews the Commissioners have chosen to appoint Frances Davis to fill the vacancy. Ms. Davis is willing, able and eligible to serve a term on the Board commencing this day and expiring December 31, 2022.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Frances Davis to the Bly Vector Control District Board.

Documents:

[AGENDA ITEM SUMMARY PAGE TEMPLATE ROAD DISTRICT.PDF](#)

4. In The Matter Of Appointing Jake Wampler And Tim Hamblin To The Klamath River Acres Special Road District Board. - BOCC

Background: The Klamath River Acres Special Road District Board has two vacancies. Mr. Wampler and Mr. Hamblin are willing, able and eligible to serve a term on the Board commencing this day and expiring for Mr. Hamblin on December 31, 2019 and for Mr. Wampler December 31, 2021.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Jake Wampler and Tim Hamblin to the Klamath River Acres Special Road District Board.

Documents:

[AGENDA ITEM SUMMARY PAGE TEMPLATE ROAD DISTRICT.PDF](#)

5. In The Matter Of Appointing Liliana Chalabi To The Valley Acres Special Road District Board - BOCC

Background: The Valley Acres Special Road District Board has a vacancy and has recommended Liliana Chalabi be reappointed. The County received two applications and assembled a panel to interview both applicants. Upon completion of the interviews the panel recommended appointing Ms. Chalabi to fill the vacancy. Ms. Chalabi is willing, able and eligible to serve a term on the Board commencing this day and expiring December 31, 2021.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Liliana Chalabi to the Valley Acres Special Road District Board.

Documents:

[AGENDA ITEM SUMMARY PAGE TEMPLATE ROAD DISTRICT.PDF](#)

9. Agreements

1. In The Matter Of Requesting Board Approval For The Klamath County Sheriff's Office To Enter Into An Agreement With Stephen Hedlund To Retain Legal Services. -Chris Kaber, Sheriff

Background: Klamath County Sheriff's Office is requesting to enter into an agreement with Stephen Hedlund to retain legal representation for legal advice and assistance for Sheriff's Office non-union represented officials and staff in relation to civil or criminal actions that may arise due to circumstances while these personnel are on duty and employed by Klamath County. The agreement will be from July 1, 2019 through June 30, 2020 and renew on July 1, 2020 in perpetuity unless otherwise terminated.

Fiscal Impact: \$1,500 expense 2019-20 fiscal year and in each subsequent fiscal year the agreement remains in effect. No additional budget action is required at the time of this proposal.

Recommended Motion: To approve the Klamath County Sheriff to enter into and sign an agreement with Stephen Hedlund to retain legal representation for legal advice and assistance for Sheriff's Office non-union represented officials and staff in relation to civil or criminal actions that may arise due to circumstances while these personnel are on duty and employed by Klamath County. The agreement will be from July 1, 2019 through June 30, 2020 and renew on July 1, 2020 in perpetuity unless otherwise terminated. The fiscal impact \$1,500 in fiscal year 2019-20 and each subsequent fiscal year the agreement remains in effect.

Documents:

[HEDLUND LEGAL REP AGENDA ITEM.PDF](#)

2. In The Matter Of An Agreement Between Meadow Outdoor Advertising And Klamath County Veterans Services Kathy Pierce-Veterans

Background: In the matter of an agreement between Klamath County Veterans Service Office and Meadow Outdoor advertising. This agreement is for advertising on a billboard in Klamath Falls for the Veterans Service Office.

Fiscal Impact: \$7800.00

Recommended Motion: Approve agreement and authorize Kathy Pierce to sign on behalf of Klamath County. Fiscal Impact: \$7800.00

Documents:

[20190507163337.PDF](#)

3. In The Matter Of Approving A Bus Advertising Display Contract Between Stott Outdoor Advertising And Klamath County Public Health. - Jennifer Little, Public Health

Background: Klamath County Public Health is seeking board approval to enter into a Bus Advertising Display Contract with Basin Transit Service's sole advertising company Stott Outdoor Advertising. This is a 12 months contract for two bus advertisements. Since early 2018 KCPH has been a part of a regional partnership with Jackson County Public Health around public health modernization. One specific goal of this partnership is to improve Human Papillomavirus (HPV) vaccination rates. Our specific efforts have included a social media campaign regarding the HPV vaccination series. Our grant work plan includes expanding our public awareness campaign to local outlets, such as bus advertisements.

Fiscal Impact: Contract expense of \$8,300 from Public Health Modernization Grant, sub department 4044.

Recommended Motion: Move to approve the Bus Advertising Display Contract between Stott Outdoor Advertising and Klamath County Public Health. Fiscal impact is contract expense of \$8,300 from Public Health Modernization Grant, sub department 4044. Authorize Department Head to sign.

Documents:

[STOTT OUTDOOR.PDF](#)

4. In The Matter Of Approving Amendment 16 To Agreement #154117 Intergovernmental Agreement (IGA) For Financing Of Public Health Services Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health

Background: Amendment 16 makes two updates to Exhibit C “Financial Assistance Award”. The Title V funding for children and adolescent health is reduced by \$891 to reflect inadequate spending in the first quarter. Base funding for the School Based Health Center in Gilchrist is increased by \$10,000. Additionally this amendment includes revisions to the instructions and format for quarterly reporting to meet statewide audit requirements. The agreement remains effective July 1, 2018 through June 30, 2019.

Fiscal Impact: Decreased grant revenue of \$891 to Health Promotion Disease Prevention (4049), and increased grant revenue of \$10,000 to Outreach Nursing (4047).

Recommended Motion: Move to approve Amendment 16 to Agreement #154117 Intergovernmental Agreement (IGA) for Financing of Public Health Services between the State of Oregon, Oregon Health Authority (OHA), and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal Impact is decreased grant revenue of \$891 to Health Promotion Disease Prevention (4049), and increased grant revenue of \$10,000 to Outreach Nursing (4047). Authorize Department Head to sign.

Documents:

[154117-16.PDF](#)

5. In The Matter Of Approving Amendment 3 To The Contract For Personal Services Between Klamath County Public Health (KCPH) And La Pine Community Health Center (LCHC) – Jennifer Little, Public

Background: Klamath County Public Health (KCPH) contracts with La Pine Community Health Center to provide medical sponsorship (services) to the Gilchrist School Based Health Center (SBHC). This amendment adds additional funding of \$10,000 to the agreement. This update is a result of additional base funding added to the Intergovernmental Agreement with Oregon Health Authority for Program Element 44 School Based Health Centers. All other terms of the contract remain the same.

Fiscal Impact: Contract expense of \$10,000 to Public Health Nursing Outreach, sub department 4047.

Recommended Motion: Move to approve Amendment 3 to the Contract for Personal Services between Klamath County Public Health (KCPH) and La Pine Community Health Center (LCHC). Contract expense of \$10,000 to Public Health Nursing Outreach, sub department 4047.

Documents:

[CONTRACT KLAMATH COUNTY - LCHC AMENDMENT 3 COMPENSATION \(REVISED\).PDF](#)
[LA PINE AMENDMENT 3 - REVISED BLUE SHEET.PDF](#)

6. In The Matter Of Approving And Signing Klamath County Tourism Grant Agreements For The Spring, 2019 Cycle. Sue Murphy, Finance

Background: The Tourism Grant Review Panel met on April 8, 2019 to review and recommend grant applications for the Board of County Commissioners (BOCC) for funding. The BOCC reviewed the recommendations and awarded funding to grant recipients at public meetings held on April 17 and April 24, 2019, as detailed below:

Bonanza Museum/Historical Display	\$ 4,500.00
Klamath Trails Alliance-Spence Mtn. project	14,875.00
City of Malin-75th Celebration	5,333.33
Favell Museum-2019 Art Show	12,333.33

Gambler 500-OR Gambler 500 16,875.00
KCEDA-October Fest 20,000.00
Klamath Falls City Schools-92 Years... 5,744.00
Klamath Freedom Foundation-Freedom Days 4,250.00
Klamath Independent Film-2019 Film Festival 8,666.67
Rogue Promotions-Arena Wars 8,750.00 WITHDRAWN
Klamath Falls Downtown Association-Baskets 2,500.00
Klamath Trails Alliance-Pocket Trail Maps 1,419.25
Lost River-Bluegrass Festival 2,500.00
Ross Ragland Theater-Summer Movies 2,500.00
Bonanza Wing Wars 2,500.00
Two Rivers Art Gallery-CVIP 2,500.00

Subsequent to the BOCC awards, Rogue Promotions withdrew their grant application due to insurance considerations. The remaining grantees have satisfied all grant submission requirements and the contracts are complete and signed.

Fiscal Impact: Expenditure of \$106,496.58 from the Tourism Competitive Grant Fund.

Recommended Motion: Approve and sign the Klamath County Tourism Grant agreements with above recipients and authorize the Chair and Finance Director to sign the Klamath County logo usage agreement (if submitted). Fiscal impact of \$106,496.58 expenditure from the Tourism Competitive Grant Fund.

Documents:

[5-14-2019 BOCC MEETING PACKET.PDF](#)

7. In The Matter Of Signing The Klamath County Logo Usage Agreement With Klamath Film - Sue Murphy, Finance

Background: Klamath Film has been approved for a Spring, 2019 cycle tourism grant award for use in the Klamath Independent Film Festival 2019 project. In conjunction with the Tourism Grant Letter of Agreement for this project, Klamath Film wishes to enter into an agreement for use of the Klamath County logo.

Fiscal Impact: None

Recommended Motion: Approval of the Klamath County Logo Usage Agreement constituting a non-exclusive license granted by Klamath County to Jesse Widener, user, on behalf of Klamath Film, for use of the County's name and/or logo under the terms and conditions of the attached agreement. Authorize Chair to sign agreement.

Documents:

[KIFF LOGO USAGE AGREEMENT AND AGENDA SUMMARY.PDF](#)

8. In The Matter Of Approving Criminal Justice Commission Justice Reinvestment Grant Program Grant Agreement Amendment #1 JR-17-018. Aaron Hartman Community Corrections

Background: Klamath County operates a Jail Capacity, Treatment, and Pretrial Release Program using grant funds provided by the Criminal Justice Commission Justice Reinvestment Grant Program. This Amendment provides an additional \$41,000 dollars to fund a second pretrial release deputy for the Sheriff's Office program until December 31, 2019. All funds must be expended by December 31, 2019.

Fiscal Impact: \$41,000 to the JRI grant program.

Recommended Motion: Approve Amendment #1 to the Justice Reinvestment Grant Program between the Oregon Criminal Justice Commission and Klamath County and allow Aaron Hartman to sign. Fiscal Impact \$41,000 to the Klamath County Justice Reinvestment Grant Program.

Documents:

[KLAMATH COUNTY CONTRACT_AMENDMENT 05-2019.PDF](#)
[JRI AMENDMENT 1 2019.PDF](#)

9. In The Matter Of Approving The Attached Professional Services Agreement With ECONorthwest For The Market Assessment And Preliminary Implementation Plan Phase Of The Master Planning Process At The Klamath County Fairgrounds. - Klamath County Fairgrounds - Todd Hoggarth, Manager

Background: The Klamath County Fair Board has begun the process of future Master Planning at 3531 S. 6th Street. A Professional Services Agreement was discussed and approved during a Special Board Meeting, February 27, 2019. This Agreement begins the Market Assessment and Preliminary Implementation Plan Phase of this planning.

Fiscal Impact: \$17,000.00 from the Klamath County Fairgrounds Facilities Improvement, Capital Outlay, expenditure funds.

Recommended Motion: To approve the Professional Services Agreement with ECONorthwest for the Market Assessment and Preliminary Implementation Plan Phase of the Master Planning process at the Klamath County Fairgrounds, 3531 S. 6th Street. To authorize Todd Hoggarth, Manager to sign the Professional Services Agreement on behalf of the Klamath County Fair Board. To appoint Todd Hoggarth as the Primary Contact with respect to this Agreement, keeping the Board of County Commissioners informed of necessary updates involving this Agreement through completion of this portion of the Master Planning process. Fiscal impact of \$17,000.00 from the Klamath County Fairgrounds expenditure funds.

Documents:

[BOCC AGENDA ITEM SUMMARY PAGE - MARKET AND FEASIBILITY STUDY.PDF](#)
[23481 ECO SIGNED CONTRACT V2_.PDF](#)

10. In The Matter Of Approving And Signing The PPA Consent Judgement On North Ridge Estates Repositories And Granting Commissioner Boyd Authority To Sign PPA Agreement. - BOCC

Background: This PPA consent agreement between the Department of Environmental Quality and Klamath County, a political subdivision of the state of Oregon, with the County taking ownership of the 2 Repositories at North Ridge Estates providing a long term, stable, continuous ownership with local enforcement capabilities and jurisdictional authority, while allowing the state to Continue to fund and perform its ongoing Operations and Maintenance obligations.

Fiscal Impact: No fiscal impact.

Recommended Motion: Approve the PPA Consent Judgement on North Ridge Estates Repositories and grant Commissioner Boyd and Rick Vaughn authority to sign PPA agreement. No fiscal impact.

Documents:

[05-14-19-TAX-PPA CONSENT JUDGEMENT NORTH RIDGE ESTATES.PDF](#)

11. In The Matter Of Signing The Klamath County LOGO Usage Agreement With The Trust For Public Land. - BOCC

Background: The Trust for Public Land is applying for grants to try and acquire land known as "Spence Mountain". If successful the land would be purchased and transferred to Klamath County for public use.

Fiscal Impact: None

Recommended Motion: Approval of Klamath County LOGO Usage Agreement constituting a non-exclusive license granted by Klamath County, to Kristin Kovalik, user on behalf of The Trust for Public Land for use of County's name and/or logo under the terms and conditions of the attached agreement; Authorize Chair sign agreement.

Documents:

[20190508143705.PDF](#)

10. Licenses

1. In The Matter Of Approving A Recommendation For A New Liquor License For Squaw Flats Store. - BOCC

Background: The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

Fiscal Impact: \$25.00 for each new license.

Recommended Motion: Note for the Record.


Documents:

11. Grants

12. Other County Business

13. Commissioner Reports

14. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at

541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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