



## Board of Commissioners Business Meeting Agenda April 16, 2019 ~ 8:30 am ~ Room 219

### 1. Call To Order, Those Present, Flag Salute

### 2. Public Comment

### 3. Agenda Deletions/Additions

### 4. Approve Minutes From Last Meeting

#### 1. In The Matter Of Approving The “Minutes” From The April 02, 2019 Business Meeting. - BOCC

**Background:** Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[04-16-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

### 5. Prior Approved Items

#### 1. In The Matter Of A Memorandum Of Understanding With Klamath River Renewal Corporation. - BOCC

**Background:** Klamath River Renewal Corporation (KRRC) has been appointed to take ownership and oversee the removal of four hydroelectric dams on the Klamath River. The MOU provides that KRRC will maintain, or if need be, repair the County's Infrastructure to the current level throughout the removal process.

**Fiscal Impact:** None

**Recommended Motion:** Memorandum of understanding was signed in a public meeting on March 26, 2019

Documents:

[SUMMARY PAGE.PDF](#)

**2. In The Matter Of Approving A Memorandum Of Understanding (MOU) Between Lake County Health District And Klamath County Public Health Regarding Participation In The High Desert Rural Opioid Partnership.- Jennifer Little, Public Health**

**Background:** Lake County Health District was awarded a planning grant from the Health Resources and Services Administration to bring together healthcare, emergency services, law enforcement, mental health, and other human services agencies to assess opioid abuse prevention, treatment, and recovery services in Lake and Klamath Counties, Oregon and Modoc County, California. The memorandum outlines the project goals and responsibilities of consortium members.

**Fiscal Impact:** None

**Recommended Motion:** Matter was approved in a BOCC Work Session on March 25, 2019. Department head was given authorization to sign.

Documents:

[MOU KLAMATH - LAKE OPIOID.PDF](#)

**6. Proclamations/Presentations**

**1. In The Matter Of Presenting Monthly Employee Service Awards - BOCC**

**Background:** Employees are presented service awards in 5 year increments beginning with their first 5 years of service to Klamath County.

**\*\*\* Due to a glitch, February 2019 Service Awards were missed  
\*\*\*\*\***

**Tarah Patzke - 5 Years - Fairgrounds  
Bonnie Murdock - 10 Years - Justice Court  
Ramona Quinn - 15 Years - Public Health**

**Fiscal Impact:** None

**Recommended Motion:** Read above names for the record.

Documents:

[FEB.PDF](#)

## 7. Public Hearings

### 1. **TIME CERTAIN: 8:45AM In The Matter Of Holding A Public Hearing On Proposed Supplemental Budgets For Klamath County Budget For Fiscal Year 2018-2019. Vickie Noel - Finance**

**Background:** The purpose of the hearing is to discuss the proposed supplemental budget resolutions for Klamath County's budget for the fiscal year 2018-2019 as advertised. Time certain 8:45 am.

**Fiscal Impact:** \$552.68 Expenditure to the Finance Department Budget

**Recommended Motion:** Hold the hearing on the proposed supplemental budget of Klamath County for fiscal year 2018-2019. Fiscal impact is \$552.68 for advertising costs.

Documents:

[4-16-19 BOCC TIME CERTAIN BUDGET HEARING.PDF](#)

## 8. Budget Resolutions

### 1. **In The Matter Of Adopting A Supplemental Budget Within The Facility Services And Capital Project Funds. Vickie Noel - Finance**

**Background:** Klamath County Facility Services did not budget for Interest on Investment in 2018-19 and under-budgeted the Beginning Fund Balance carryover from 2017-18. These additional resources will be need in the future in the Capital Projects Fund.

**Fiscal Impact:** \$410,000 increase in revenues and expenditures in the Facility Services and Capital Project funds.

**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to Facility Services and Capital Projects Reserve Funds, \$410,000 increase in revenues and expenditures to both funds.

Documents:

**2. In The Matter Of Adopting A Supplemental Budget Within The Parks Fund. Vickie Noel - Finance**

**Background:** This supplemental budget increases interest, budgets for a state pass through grant for the Pickleball Association and adjusts beginning fund balances in the Parks Operating budget. In the Parks Equipment Reserve portion of the fund, the beginning fund balance and equipment line items are adjusted to account for carryover from 2017-18 when a vehicle purchase was postponed until the 2018-19 fiscal year.

**Fiscal Impact:** \$114,216.00 fiscal impact in both revenues and expenditures to the Parks Operating and Equipment Reserve fund.

**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to the Parks Fund, \$114,216.00 fiscal impact to both revenues and expenditures in the Operating and Equipment Reserve sub-departments.

Documents:

[4-16-19 BOCC PARKS SUPP BUDGET.PDF](#)

**3. In The Matter Of Adopting A Supplemental Budget Within The Solid Waste Fund – Recycling Sub-Department. Vickie Noel - Finance**

**Background:** This supplemental budget adds franchise fee revenue collected from commercial haulers and increases other miscellaneous revenues including the transfer amount from the Solid Waste operating budget and the Beginning Fund Balance. It also adjusts several other expenditure line items including the Public Outreach line item used to support Reach, Inc. to assist in providing recycling opportunities to our community.

**Fiscal Impact:** No fiscal impact, but a change in revenue and expenditures of \$127,093.00.

**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to the Solid Waste Fund – Recycling Sub-department, no fiscal impact, but a change in revenue and expenditures of \$127,093.00.

Documents:

**4. In The Matter Of Adopting A Supplemental Budget Within The Sheriff's Special Revenue & Marine Fund. Vickie Noel - Finance**

**Background:** Klamath County Sheriff's Office Marine Division purchased a Mud Boat with funds left over from the sale of a Seasport boat and will be reimbursed by the State of Oregon for the purchase of a boat motor. The Special Revenue Division made an emergency purchase of a snow machine and finished paying for the Sheriff's K-9. There is also a need to reclassify the Marine grant from Federal to State. The Sheriff's Special Revenue fund has appropriate Operating Contingency to cover the equipment purchases.

**Fiscal Impact:** No fiscal impact, but a change in expenditure categories of \$45,700.00.

**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to the Sheriff's Office Special Revenue and Marine funds, no fiscal impact, but a change in the expenditure category of \$45,700.00.

Documents:

[4-16-19 BOCC SHERIFF SPCL REV AND MARINE.PDF](#)

**5. In The Matter Of The Adoption Of A Supplemental Budget Within The General Fund - Sheriff Patrol, Non-Departmental And The Equipment Reserve Funds. Vickie Noel - Finance**

**Background:** The Sheriff's Office returned funds to the General fund at the end of the 2017-18 fiscal year. The Board of County Commissioners agreed to return \$279,000.00 of that carryover to the Sheriff Patrol division to transfer into the Equipment Reserve Fund to pay for additional Capital purchases during the 2018-19 fiscal year.

**Fiscal Impact:** \$279,000.00 increase in revenues and expenditures in the Sheriff Patrol Division and the Equipment Reserve Fund; \$279,000.00 increase in transfer out and decrease in Operating Contingency in the General Fund Non-departmental budget.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund, Sheriff Patrol Division and Non-departmental and the Equipment Reserve Fund. Fiscal impact is an increase in revenues and

expenditures of \$279,000.00 to the Sheriff Patrol division and the Equipment Reserve Fund and a \$279,000.00 increase in transfer out and decrease in Operating Contingency in the General Fund Non-departmental.

Documents:

[4-16-19 SHERIFF EQUIP RESERVE BR.PDF](#)

#### **6. In The Matter Of The Adoption Of A Supplemental Budget Within The Mental Health, Developmental Disabilities Operating Fund. Vickie Noel - Finance**

**Background:** Klamath County Developmental Disabilities increased personnel related expenditures in the fall of 2018 by reclassifying case managers and hiring additional personnel. They also needed to retire four older vehicles, purchase replacements and update some miscellaneous Material and Service line items. This supplemental budget increases Beginning Fund Balance to actual for the fiscal year and increases the budgeted expenditures to account for these changes.

**Fiscal Impact:** \$590,000 increase in Revenues and Expenditures in the Developmental Disabilities Operating fund.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Mental Health – Developmental Disabilities fund; \$590,000.00 increase in revenue and expenses.

Documents:

[4-16-19 BOCC DD SVCS SUPP BUDGET.PDF](#)

#### **7. In The Matter Of Adopting A Budget Resolution Within The General Fund Tax Collector Department, Vickie Noel - Finance**

**Background:** This budget resolution amends the Personnel Services section of the budget to account for an annual settlement of a labor dispute and, in the Material and Services section, to account for the payment of Retail Lockbox Fees for the 2018-19 property tax collections.

**Fiscal Impact:** \$48,678.00 increase in revenues and expenditures in the General Fund Tax Collector Department; \$11,000.00 increase in transfer out and reduction in Operating Contingency in the General Fund, Non-departmental budget.

**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to the General Fund Tax Collector and Non-departmental; fiscal impact is a \$48,678.00 increase in revenues and expenditures in the General Fund Tax Collector Department and \$11,000.00 increase in transfer out and reduction in Operating Contingency in the General Fund, Non-departmental budget.

Documents:

[4-16-19 TAX COLLECTOR BR.PDF](#)

**8. In The Matter Of The Adoption Of A Budget Resolution Within The Community Development Fund, Code Enforcement Division And Internal Services, General Administration. Vickie Noel - Finance**

**Background:** Code Enforcement has miscellaneous adjustments to the 2018-19 budget for increases in franchise fees, violation revenues and property clean up. Personnel expenditures due to an overall increase anticipated in Spring 2019, transfers between Code Enforcement and General Administration for Personnel related services and miscellaneous Material and Services adjustments are also included.

**Fiscal Impact:** \$82,537.00 in changes to revenue and expenditures in the Community Development Fund, Code Enforcement Division and \$1,604.00 increase in revenues and expenditures in the Internal Services, General Administration Department.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Community Development – Code Enforcement Division and Internal Services, General Administration Department; \$82,537.00 in changes to revenues and expenditures in Code Enforcement and \$1,604.00 in changes to General Administration.

Documents:

[4-16-19 BOCC CODE ENF GEN ADMIN BUDGET RESOLUTION.PDF](#)

**9. In The Matter Of The Adoption Of A Budget Resolution Within The Community Development, Onsite Division. Vickie Noel - Finance**

**Background:** This budget resolution increases beginning fund balance and decreases fee revenue. Personnel expenditures are also decreased due to a vacancy and job share with Public Health. Other miscellaneous expenditures are being charged closer to actuals and excess revenues are budgeted in operating contingency.

**Fiscal Impact:** \$672.00 change in revenues and expenditures within the Community Development Fund, Onsite Division.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Community Development Fund, Onsite Division. There is a \$672.00 change in revenues and expenditures within the Onsite Division.

Documents:

[4-16-19 BOCC ONSITE BUDGET RESOLUTION.PDF](#)

**10. In The Matter Of The Adoption Of A Budget Resolution Within The Solid Waste Fund. Vickie Noel - Finance**

**Background:** This budget resolution budgets for actual beginning fund balance, additional miscellaneous and interest revenue and increases various expenditure line items including the franchise haul and the transfer to Recycling to support payment made to Reach, Inc.. The Solid Waste Closure Reserve needs an increase for interest revenue and additional beginning fund balance which will be used in subsequent fiscal years.

**Fiscal Impact:** \$611,417.00 change in revenues and expenditures within the Solid Waste Fund.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Solid Waste Fund. There is a \$611,417.00 change in revenues and expenditures within the Solid Waste Fund.

Documents:

[04-16-19 BOCC SW BUDGET RESOLUTION.PDF](#)

**11. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund – Assessor And The Equipment Reserve Fund. Vickie Noel - Finance**



**Background:** The Assessor has excess funds budgeted in the Personnel Services section of the budget and wishes to move those funds to the Equipment Reserve Fund for the purchase of a vehicle.

**Fiscal Impact:** \$35,000.00 change in expenditures in the Assessor's department and a \$35,000.00 change in revenues and expenditures in the Equipment Reserve Fund.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Assessor's Department and the Equipment Reserve Fund; and direct the Assistant Finance Director to make the changes. There is a change in expenditure category of \$35,000 in the Assessor's budget and an increase in revenues and expenditures of \$35,000.00 in the Equipment Reserve Fund.

Documents:

[4-16-19 BOCC ASSESSOR BUDGET RESOLUTION.PDF](#)

**12. In The Matter Of The Adoption Of A Budget Resolution Within The Public Works Federal Reserve Fund. Vickie Noel - Finance**

**Background:** The Board of County Commissioners granted an intergovernmental loan to the Klamath Falls City School district on February 27, 2019. The loan amount requested for 2018-19 is \$3,000,000.00. This resolution budgets for the expense of these funds from the Public Works Federal Reserve Fund.

**Fiscal Impact:** \$3,000,000.00 increase in Expenditures and Revenues in the Public Works Federal Reserve Fund.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Public Works Federal Reserve Fund; and direct the Assistant Finance Director to make the changes. There is a \$3,000,000.00 increase in expenditures and revenues.

Documents:

[4-16-19 BOCC PW FEDERAL RESERVE BR.PDF](#)

**13. In The Matter Of The Adoption Of A Budget Resolution**

**Within The Sheriff's Special Revenue Fund, General Fund, Sheriff Patrol Division And District Attorney's Office. Vickie Noel - Finance**

**Background:** This budget resolution funds the second half of the 2018-19 fiscal year of the CJC Marijuana Grant for enforcement of illegal marijuana grows and distribution. This grant partially funds a detective in the Sheriff – Patrol division and partially funds a DA2 in the District Attorney's Office. It also funds \$32,810.00 in Material and Services within the Sheriff's Patrol Division.

**Fiscal Impact:** Increase in revenue and expenditures of \$100,891.00 in the Sheriff's Office and \$39,408.00 in the District Attorney's Office.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Sheriff's Special Revenue Fund and General Fund Sheriff and District Attorney Offices. Fiscal impact is an increase in revenues and expenditures of \$100,891.00 in the General Fund Sheriff's Office and a \$39,408.00 increase in revenues and expenditures in the General Fund District Attorney's Office.

Documents:

[04-16-19 BOCC CJC BUDGET RESOLUTION.PDF](#)

**14. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund, Non-Departmental, Assessor, Tax Collector, Clerk, Commissioner, District Attorney, Justice Court, Sheriff And Juvenile Departments, And, Surveyor Fund, Animal Control Fund, Community Corrections Fund, Road Fund, Solid Waste Fund, Public Health Fund, Mental Health Fund, Veterans Fund, Museum Fund, Parks Fund, Fairgrounds Fund, Community Development Fund, Internal Service Fund, Non-Departmental, General Administration, Human Resources, Counsel, Finance And Information Technology Departments, And Facility Services Fund. - Vickie Noel, Finance**

**Background:** The County participates in a credit card rebate program. The Board of Commissioners by policy has chosen to allocate the rebates earned by departments back to them through reduced internal service fee allocations in the subsequent year's budget. The amount of the rebate earned by Klamath County during the 2018 fiscal year is \$56,789.00.

**Fiscal Impact:** Fiscal impact will decrease revenues and

expenditures in the General Fund of \$5,220.00 and the Internal Service Fund of \$21,428.00. The following funds do not have a fiscal impact, however expenditure category are changed; Surveyor Fund, \$20.00; Justice Court, \$21.00; Emergency Management, \$107.00; Animal Control Fund, \$374.00; Community Corrections Fund, \$4,201.00; Road Fund, \$1,576.00; Public Health Fund, \$3,611.00; Mental Health Fund, \$703.00; Veterans Fund, \$672.00; Museum Fund, \$805.00; Parks Fund, \$231.00; Solid Waste Fund, \$5,006.00; Fairgrounds Fund, \$6,011.00; Community Development Fund, \$3,743.00; and Facility Services Fund, \$3,060.00.

**Recommended Motion:** The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to all departments participating in the credit card rebate program; and direct the Chief Budget Officer to make the changes. Fiscal impacts as stated above.

Documents:

[BOCC UPLOAD TO CIVIC PLUS.PDF](#)

## 9. Bids/Awards/Proposals

### 1. In The Matter Of Rejecting All Bids For The Homedale Road Sidewalk Ramp Replacement 2019 Project. Jeremy Morris, Public Works

**Background:** On February 10, 2019 Public Works issued an Invitation For Bids for the Homedale Road Sidewalk Ramp Replacement 2019 project. On March 12, 2019 the Public Works Department opened bids and received the following:  
Rocky Mountain Construction, LLC \$205,860.00

Public Works recommends all bids be rejected in accordance with ORS 279B.100 and OAR 137-047-0650 2(b) which state that the contracting agency may reject all offers if the price, quality or performance presented by the Offerors is too costly or of insufficient quality to justify the acceptance of any Offer. The bid submitted was substantially higher than the Engineer Estimate so Public Works feels it is in the County's best interest to reevaluate the project.

**Fiscal Impact:** There is no Fiscal Impact to the Road Operating Budget at this time.

**Recommended Motion:** Board to approve the rejection of all bids for the Homedale Road Sidewalk Ramp Replacement 2019 project, reevaluate and possibly re-issue a larger project at a later date. There is no Fiscal impact to the Road Operating Budget at this time.

Documents:

## 2. In The Matter Of Rejecting All Bids For The 2019 North County Chip Seal Project. Jeremy Morris, Public Works

**Background:** On January 24, 2019 Public Works issued an Invitation For Bids for the North County Chip Seal 2019 project. On March 2, 2019 the Public Works Department opened bids, reviewed and requested the lowest apparent bidder be awarded the project. On March 8, 2019, Public Works issued a notice of intent to award, and received a formal protest within the seven day protest period.

In accordance with Klamath County Public Contracting Policies and Procedures, Chapter 2, subsection 2.42(4), Public Works recommends to uphold the award protest, and cancel the procurement and solicitation.

**Fiscal Impact:** There is no Fiscal Impact to the Road Operating Budget at this time.

**Recommended Motion:** Board to approve and sign the rejection of the award of the 2019 North County Chip Seal project and cancel the procurement and solicitation. There is no Fiscal impact to the Road Operating Budget at this time.

Documents:

2019 N COUNTY CHIP SEAL REJECT ALL BIDS LETTERS  
UPDATED 4-19.PDF

## 3. Authorization To Issue A Request For Proposal (RFP) For Residential Monitoring Services Of Community Corrections Transitional Housing, Aaron Hartman Community Corrections

**BACKGROUND:** The purpose of this Request for Proposals (RFP) is to identify qualified agent(s)/Firms(s) to provide Residential Monitoring Services of Community Corrections Transitional Housing. The housing serves adults over 18 to include mothers with children. Individuals must reside in Klamath County and be on Community Supervision. Community Corrections has operated transitional housing programs since 2003.

**FISCAL IMPACT:** To be determined

**RECOMMENDED MOTION:** Authorization to issue a Request for Proposals (RFP) for Residential Monitoring Services of Transitional Housing. To identify qualified agent(s)/Firms(s) to provide Transitional Housing Services for Justice Involved Individuals on community supervision. The fiscal impact is to be determined.

Documents:

**4. Authorization To Issue A Request For Proposal (RFP) For Mentoring Services For Justice Involved Individuals On Community Supervision, Aaron Hartman Community Corrections**

**BACKGROUND:** Klamath County Community Corrections is seeking a service provider to conduct Mentoring services for up to 50+ people per year. The Mentor program will provide services to offenders transitioning from Department of Corrections, A&D treatment, and Community Corrections services into the community. Klamath County Community Corrections has maintained a contract for these services for the past few years.

**FISCAL IMPACT:** To be determined

**RECOMMEND MOTION:** Authorization to issue a Request for Proposals (RFP) for Mentoring Services for people transitioning from alcohol and drug treatment, community corrections services, and in-custody settings. The fiscal impact is to be determined.

Documents:

[MENTORING SERVICES SUMMARY PAGE.PDF](#)  
[MENTOR PROGRAM RFP.PDF](#)

**5. In The Matter Of Authorization To Issue A Request For Proposals (RFP) For Batterer's Intervention Services, Aaron Hartman Community Corrections**

**BACKGROUND:** The purpose of this Request for Proposal (RFP). The Community Corrections Department is seeking to implement an evidenced based system of care offering Batterer's Intervention Services for Justice involved individuals. (BIP)

**FISCAL IMPACT:** To be determined

**RECOMMENDED MOTION:** Authorization to issue a Request for Proposal (RFP) for Batterer Intervention Services for Justice Involved individuals on Community Supervision in Klamath County. To identify qualified agent(s)/Firm(s) to provide Batterer Intervention Services. The fiscal impact is to be determined.

Documents:

[BATTERER INTERVENTION SERVICES SUMMARY PAGE.PDF](#)  
[BATTERER INTERVENTION SERVICES RFP.PDF](#)

## 10. Orders

### 1. In The Matter Executing An Order For No Overnight Truck Or RV Parking On Unity Street, From South 6th Street To The End Of The Pavement. Jeremy Morris, Public Works

**Background:** Under O.R.S. 810.160 the Board of County Commissioners may restrict parking on County Roads. This order will prohibit Overnight Truck or RV Parking on Unity Street, from South 6th Street to the end of the pavement (+/- 1,470 feet) and that adequate "No Overnight Truck or RV Parking" signs be installed notifying the public of the parking restriction. Camping and overnight staying in trucks, RV's, vans and cars generate noise and litter.

**Fiscal Impact:** None

**Recommended Motion:** Board approve and execute the order for No Overnight Truck or RV Parking on Unity Street, from South 6th Street to the end of the pavement. Fiscal Impact is none.

Documents:

[2019 ORDER NO OVERNIGHT PARKING.PDF](#)

## 11. Agreements

### 1. In The Matter Of Approving A Training Affiliation Agreement Between Oregon Health & Science University And Klamath County Public Health. – Jennifer Little, Klamath County Public Health

**Background:** Public Health is committed to partnerships with educational institutions to enhance and expand the knowledge base of medical professionals in the field of Public Health. Since 2014, Public Health has worked with our local OHSU Nursing Program to provide internship opportunities for nursing students to gain practical experience in Public Health programs. The contract is effective from the date fully executed and will remain in effect for a period of five (5) years.

**Fiscal Impact:** No fiscal impact.

**Recommended Motion:** Move to approve the Training Affiliation Agreement between Oregon Health & Science

University and Klamath County Public Health. No fiscal impact.  
Authorize Department Head to sign.

Documents:

[OHSU INTERN - BLUE SHEET.PDF](#)  
[OHSU INTERN AGREEMENT - REVISED.PDF](#)

**2. In The Matter Of Approving And Signing The Cooperative Law Enforcement Agreement 19-LE-11060200-006 With The U.S. Forest Service (USFS) Which Would Include The 2019 Annual Operating Plan And Financial Plan. -Chris Kaber, Sheriff.**

**Background:** The agreement and operating plan outlines the obligations of both parties while cooperating to ensure enhanced law enforcement activities are being performed on Federal Forest Service Lands within Klamath County. The agreement will provide \$30,800 in funding available to invoice the USFS for patrol services provided by the Klamath County Sheriff's Office from March 1, 2019 to February 28, 2020. The hourly billing rates have been updated to reflect the current estimated wage and benefit expenses.

**Fiscal Impact:** The \$30,800 funding potential provided by this agreement has already been incorporated into the respective 2019 and 2020 fiscal years.

**Recommended Motion:** To approve and sign the Cooperative Law Enforcement Agreement 19-LE-11060200-006 with the U.S. Forest Service which would include the 2019 Annual Operating Plan and Financial Plan. There is no current budget impact but entering into the agreement provides an opportunity for the Sheriff's Office Patrol Sub-department to earn \$30,800 in revenue for services performed.

Documents:

[USFA AGREEMENT 19-LE-11060200-006 BOCC AGENDA ITEM.PDF](#)  
[19LE11060200006KCOUNTYLEAGMTFORSIG.PDF](#)

**3. In The Matter Of An Intergovernmental Agreement Between Klamath County Public Works And The City Of Klamath Falls For Altamont Drive Water Line Replacement Project Phase VI. Jeremy Morris, Public Works**

**Background:** This intergovernmental agreement will allow Klamath County and the City of Klamath Falls to partner on improvement projects on the same block of Altamont Drive, and manage the projects under one construction contract. The partnership will be managed by the City and portions of the work involving the grind and inlay of Altamont Drive to be funded by the County.

**Fiscal Impact:** \$97,012.00 to the Road Department Operating Budget.

**Recommended Motion:** Board approve and execute the Agreement between Klamath County Public Works and the City of Klamath Falls. This agreement will be effective from the date of execution and shall terminate 2 calendar years from that date. Fiscal Impact is \$97,012.00 expense to the Road Department Operating Budget.

Documents:

[2019 AGREEMENT COUNTY KF CITY ALTAMONT.PDF](#)

## 12. Licenses

### 1. In The Matter Of Approving A Recommendation For A New Liquor License For Grocery Outlet Inc. And Crater Lake Resort. - BOCC

**Background:** The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

**Fiscal Impact:** \$25.00 for each new license.

**Recommended Motion:** Note for the Record.

Documents:

[04-16-19-BOCC-LIQUOR LICENSES.PDF](#)

## 13. Other County Business

## 14. Library Service District

### 1. In The Matter Of Adopting A Budget Resolution Within The General Fund Of The Library Service District, Vickie Noel - Finance

**Background:** The County participates in a credit card rebate program. The Board of Commissioners by policy have chosen to allocate the rebates earned by departments back to them through reduced internal service fee allocations in the subsequent year's budget. The amount of the rebate earned by Klamath County applicable to the Library District during the 2018 fiscal year is \$6,972.00.



**Fiscal Impact:** No fiscal impact, but a change in expenditure category of \$6,972.00.



**Recommended Motion:** Approve the supplemental budget for fiscal year 2018-19 as outlined in the attached document for changes to the General Fund, no fiscal impact, but a change in the expenditure category of \$6,972.00, and direct the Chief Budget Officer to make the appropriate entries in the Klamath County Library Service District Budget.

Documents:

[4-16-19 LIBRARY BR CREDIT CARD REBATE.PDF](#)

## 15. Commissioner Reports

## 16. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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