



Board of Commissioners Business Meeting Agenda January 22, 2019 ~ 8:30 am ~ Room 219

1. Call To Order, Those Present, Flag Salute
2. Public Comment
3. Agenda Deletions/Additions
4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The “Minutes” From The January 8, 2019 Business Meeting. - BOCC

Background: Approve the “Minutes” which summarize all business by the Board of Commissioners for the business meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[01-22-19-BOCC-WEEKLY PROCEEDINGS.PDF](#)

5. Proclamations/Presentations

1. In The Matter Of Proclaiming January 21-27, 2019 As “School Choice Week” In Klamath County, Oregon. - BOCC

Background: Klamath County is home to a variety of public and nonpublic schools, as well as homeschooling families. We recognize the importance of effective, quality education, and endorse this nonpartisan, nonpolitical celebration of effective education options for children.

Fiscal Impact: None

Recommended Motion: Read Proclamation

Documents:

[20190107132726.PDF](#)

6. Public Hearings

1. TIME CERTAIN 8:45AM - In The Matter Of Holding A Public Hearing On Proposed Supplemental Budgets For Klamath County Budget For Fiscal Year 2018-2019. Vickie Noel - Finance

Background: The purpose of the hearing is to discuss the proposed supplemental budget resolutions for Klamath County's budget for the fiscal year 2018-2019 as advertised. Time certain 8:45 am.

Fiscal Impact: \$260.90 Expenditure to the Finance Department Budget

Recommended Motion: Hold the hearing on the proposed supplemental budget of Klamath County for fiscal year 2018-2019. Fiscal impact is \$260.90 for advertising costs.

Documents:

[BOCC HEARING 1-22-19.PDF](#)

2. TIME CERTAIN 9:00AM - In The Matter Of Holding A Public Hearing On Proposed Supplemental Budget Resolutions For Klamath County Extension Service District Budget For Fiscal Year 2018-2019. Vickie Noel - Finance

Background: The purpose of the hearing is to discuss the proposed supplemental budget resolutions for Klamath County Extension Service District's budget for the fiscal year 2018-2019 as advertised. Time certain 9:00 am.

Fiscal Impact: \$182.36 expenditure to Internal Services – Finance Department for publication costs.

Recommended Motion: Hold the hearing on the proposed supplemental budget of Klamath County Extension Service District for fiscal year 2018-2019. Fiscal impact is \$182.36.

Documents:

[1-22-19 BUDGET HEARING.PDF](#)

7. Budget Resolutions

1. In The Matter Of The Adoption Of A Budget Resolution Within General Fund, Non-Departmental. Vickie Noel - Finance

Background: The Klamath County Board of Commissioners met in a publicly advertised meeting on October 2, 2018 and decided to provide a one-time grant of \$115,000.00 to the Water For Life Foundation for the purchase and installation of water metering equipment on the Wood River. An agreement was signed on October 4, 2018 indicating the funding source for the agreement as General Fund, Non-departmental. A request from Sky Lakes Medical Center was also presented to the Board in November, 2018 requesting \$25,000 per year for 3 years as a contribution to the Blue Zone Project. This was approved by the Board as a contribution from the General Fund, Non-departmental.

Fiscal Impact: None

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Non-departmental; and direct the Chief Budget Officer to make the changes. There is no fiscal impact, however, budgeted funds will be moved from Operating Contingency to Material and Services.

Documents:

[1-22-19 BR GF NON DEPT.PDF](#)
[1-22-19 ADDL DOCUMENTS.PDF](#)

2. In The Matter Of The Adoption Of A Budget Resolution Within Multiple Departments Within The Klamath County Budget. Vickie Noel - Finance

Issue: In the Matter of the Adoption of a Budget Resolution within multiple departments within the Klamath County Budget.

Background: The Purchasing Specialist position in the Finance Department was eliminated at the end of the 2018 fiscal year after the 2018-19 budget was adopted. Most County departments budgeted their office supply expenditures to an internal general ledger account. This resolution moves the budgeted amounts for office supplies from an internal general ledger account to a regular general ledger account.

Fiscal Impact: None

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution

for fiscal year 2018-2019 as outlined in the attached documents for changes to County funds budgeting office supplies; and direct the Chief Budget Officer to make the changes. There is no fiscal impact, however, \$114,604 budgeted funds will be moved from Office Supplies – Internal to Supplies - Office.

Documents:

[01-22-19 BR BOCC - OFFICE SUPPLIES.PDF](#)

3. In The Matter Of The Adoption Of A Budget Resolution Within The Community Corrections Fund. Vickie Noel - Finance

Background: The supplemental budget submitted by Community Corrections moves funds from Community Corrections Operating to Community Corrections Equipment Reserve for replacement of a vehicle and the purchase of a trailer for the work crew program. The Local Alcohol and Drug Planning Council met and outlined the direction the Council would like to move for the remainder of this fiscal year, while still being able to fund effective, evidence-based services to the Community. The remaining changes are fiscal housekeeping within categories and line items including a decrease to Beginning Fund Balance and an increase in interest.

Fiscal Impact: None

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Community Corrections Fund; and direct the Chief Budget Officer to make the changes. There is no fiscal impact.

Documents:

[COMMCORR BOCC AGENDA ITEM SUMMARY AND SUPPLEMENTAL JAN 2019.PDF](#)

4. In The Matter Of The Adoption Of A Budget Resolution Within The Fairgrounds Operating Fund. Vickie Noel - Finance

Background: The Fairgrounds have increased expenses in three (3) expenditure line items that were not apparent during the preparation of the 2018-19 budget. The change in budgeted amounts have been approved by the Fair Board and now they are seeking the Board of County Commissioner approval.

Fiscal Impact: No fiscal impact

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Fairgrounds Fund; and direct the Chief Budget Officer to make the changes. There is no fiscal impact, however, there is a \$9,700.00 change in revenues and expenditures.

Documents:

[1-22-19 BR BOCC.PDF](#)

5. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund - Commissioner Committees. Vickie Noel - Finance

Background: At the end of the 17-18 fiscal year, the unspent balance of the Wolf Depredation grant equated to \$2,500.00. These funds are being budgeted back into the Commissioner Committee sub-department of the general fund. This resolution also budgets \$2,500.00 Wolf Depredation grant revenues received in fiscal year 2018-19.

Fiscal Impact: Increase in revenue and expenditures of \$5,000.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund – Commissioner Committees; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$5,000.00.

Documents:

[01-22-19-FINANCE-BR2019- WOLF DEPREDAION GRANT.PDF](#)

6. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund - Juvenile Department And Non-Departmental. Vickie Noel - Finance

Background: At the end of the 2017-18 fiscal year, \$78,041.98 in marijuana tax revenues intended for the Juvenile Department, were returned to General Fund Non-departmental. This resolution will transfer half of those revenues to Juvenile YIP sub-department to fund a half-time position and fund travel & training expenses related to alcohol and drug services. The other half of the revenue will be

budgeted in the 2019-20 fiscal year.

Fiscal Impact: Increase in revenue and expenditures of \$39,021.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Juvenile Department and Non-departmental in the General Fund; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$39,021.00

Documents:

[1-22-19 MARIJUANA TAX REVENUE.PDF](#)

7. In The Matter Of The Adoption Of A Budget Resolution Within The General Fund - Sheriff Patrol, District Attorney And Non-Departmental. Vickie Noel - Finance

Background: The Sheriff's Office received a CJC Marijuana Grant for enforcement of illegal marijuana grows and distribution. Revenues will be received into the Special Revenue Fund and transferred to Patrol and the District Attorney's office to partially fund 2 positions. They also received a federal ODOT/OSSA High Visibility Enforcement Grant to reimburse overtime expenses in the Sheriff's Patrol Division.

Fiscal Impact: Increase in revenue and expenditures of \$26,254.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the General Fund; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$26,254.00 and a transfer change of \$46,746.00 within in the General Fund.

Documents:

[1-22-19 BR GF.PDF](#)

8. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Service Non-Departmental Fund. Vickie Noel - Finance

Background: The Board of County Commissioners voted to refund Klamath Interoperability Radio Group (KIRG) for partial

insurance costs paid while under Klamath County's insurance policy.

Fiscal Impact: No fiscal impact

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Internal Service Non-departmental fund; and direct the Chief Budget Officer to make the changes. There is no fiscal impact, however, \$7,000 is being transferred between expense categories.

Documents:

[01-22-19 BR KIRG.PDF](#)

9. In The Matter Of The Adoption Of A Budget Resolution Within The Internal Services - GIS And Non-Departmental. Vickie Noel- Finance

Background: At the end of the 2017-18 fiscal year, an additional \$64,950.00 was transferred from the Internal Services Non-departmental fund to account for delayed ORMAP grant payments. The grant revenue was received in December 2018. This resolution recognizes that revenue and transfers the advanced funds back to the Internal Services – Non-departmental fund.

Fiscal Impact: Increase in revenue and expenditures of \$64,950.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Internal Service Fund – Non-departmental and GIS; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$64,950.00.

Documents:

[1-22-19 BR BOCC.PDF](#)

10. In The Matter Of The Adoption Of A Budget Resolution Within The PERS Holding Fund. Vickie Noel - Finance

Background: A PERS Reserve Fund was created in 2011 with funds that were contributed by departments, but not billed to Klamath County by PERS. The fund has been maintained until 2018, however, the Board of County Commissioners

voted to return the overpayments to the departments in 2018-19. This resolution corrects the balances due to the departments to include interest distributed in 2017-18.

Fiscal Impact: Increase in revenue and expenditures of \$1,816.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the PERS Holding Fund; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$1,816.00.

Documents:

[1-22-19 BR PERS RESERVE.PDF](#)

11. In The Matter Of The Adoption Of A Budget Resolution Within The Risk Management Fund. Vickie Noel - Finance

Background: The Klamath County Board of Commissioners unanimously voted on July 24, 2018 to transfer contracting/Risk Management under County Counsel supervision. This transfer resulted in changes to the Personnel Services section of the Risk Management budget.

Fiscal Impact: None

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the budget resolution for fiscal year 2018-2019 as outlined in the attached documents for changes to the Risk Management Fund; and direct the Chief Budget Officer to make the changes. There is no fiscal impact, however, budgeted funds in the amount of \$24,282 will be moved from Operating Contingency to Personnel Services.

Documents:

[1-22-19 RISK BR BOCC UPLOAD.PDF](#)

12. In The Matter Of The Adoption Of A Supplemental Budget Within The Equipment Reserve Fund And General Fund - Juvenile Department. Vickie Noel - Finance

Background: The Juvenile Department has \$49,000 in the Equipment Reserve Fund. The Juvenile Director would like to transfer \$36,900 from that fund to Building Repair and Maintenance to repair the security system in the Detention center. The budgeted \$24,000 expense in the Equipment

Reserve Fund for the purchase of a new vehicle for the Juvenile Department will be postponed until fiscal year 2019-20.

Fiscal Impact: Increase in revenue and expenditures of \$36,900.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Equipment Reserve Fund and General Fund – Juvenile Department; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$36,900.00

Documents:

[1-22-19 EQUIP RESERVE TRANSFER.PDF](#)

13. In The Matter Of The Adoption Of A Supplemental Budget Within The Sheriff's Special Revenue Fund. Vickie Noel - Finance

Background: The Sheriff's Office received a CJC Marijuana Grant for enforcement of illegal marijuana grows and distribution. This grant will partially fund a detective in the Sheriff – Patrol division and partially fund a DA2 in the District Attorney's Office. They also received an increase in the Oregon State Marine Board grant for the purchase of 2 new boat trailers.

Fiscal Impact: Increase in revenue and expenditures of \$218,553.00

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Sheriff's Special Revenue Fund; and direct the Chief Budget Officer to make the changes. Fiscal impact is an increase in revenues and expenditures of \$218,553.00.

Documents:

[1-22-19 BR SO SPECIAL REV FUND.PDF](#)

14. In The Matter Of The Adoption Of A Supplemental Budget Within The Transient Room Tax Fund And The Tourism Competitive Grant Fund. Vickie Noel - Finance

Background: The Klamath County Transient Room Tax Fund contributes funds to the Tourism Competitive Grant Fund

Program as well as to outside Tourism programs. During the 2018-19 budget preparation and adoption of the budget, amounts for the Tourism Competitive Grant Program and Discover Klamath (contract services) were switched resulting in increased revenues and expenditures in the Tourism Fund.

Fiscal Impact: \$272,250 decrease in revenue and expenses to the Tourism Competitive Grant Fund

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Transient Room Tax Fund and the Tourism Competitive Grant Fund; \$272,250 decrease in revenue and expenses to the Tourism Competitive Grant fund; and direct the Chief Budget Officer to make the appropriate entries in the Klamath County budget to reflect the changes.

Documents:

[BOCC UPLOAD.PDF](#)

[ADDL INFO TRT - TOURISM.PDF](#)

8. Bids/Awards/Proposals

1. In The Matter Of Approving The Sheriff To Accept A Bid To Purchase A Ford F150 For The Forest Patrol Truck. - Sheriff's Office, Chris Kaber, Sheriff

Background: In accordance with the Sheriff's Department Patrol Division fleet maintenance and preservation plan, the Sheriff is requesting to purchase a 2019 Ford F150 for Forest Patrol. Attached are prepared estimates for the purchase of the vehicle. We are requesting approval to accept the quote from Lithia of Klamath Falls in the amount of \$35,360.00 plus taxes and fees. This is not an ORPIN contract dealer, however, we would like to purchase locally and believe the lead time to take delivery of the vehicle would be substantially less through Lithia since Power Ford-Lincoln states a vehicle build start date in the spring, it could be 6-9 months for delivery to take place through that dealership.

Fiscal Impact: Expense of \$35,360.00 plus taxes and fees to be paid from Sheriff's Office Equipment Reserve Fund.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote and to purchase a 2019 Ford F150 vehicle from Lithia of Klamath Falls in the amount of \$35,360.00 plus taxes and fees; to be paid from the Sheriff's Office Equipment Reserve Fund. Authorize the Sheriff to sign for the vehicle.

Documents:

[AGENDA ITEM FOREST TRUCK-LITHIA.PDF](#)
[LITHIA QUOTE FORD F150.PDF](#)
[POWER FORD QUOTE F150.PDF](#)

2. In The Matter Of Approving The Sheriff To Accept A Bid To Purchase A 2018 Dodge 2500 Crew Cab 4x4 For The Marine Patrol Truck. -Sheriff's Office, Chris Kaber, Sheriff

Background: In accordance with the Sheriff's Department fleet maintenance and preservation plan, the Sheriff is requesting to purchase a 2018 Dodge Ram 2500 crew cab truck for the Marine Division. Attached is a prepared estimate for the purchase of the vehicle. We are requesting approval to accept the quote from Withnell Dodge, ORPIN contract #5553, in the amount of \$36,612.15.

Fiscal Impact: Expense of \$36,612.15 to be paid from Sheriff's Office Equipment Reserve Fund.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the quote and to purchase a 2018 Dodge Ram 2500 crew cab truck from Withnell Dodge of Salem, OR. ORPIN contract number 5553. Authorize the Sheriff to sign for the vehicle. Fiscal Impact: Expense of \$36,612.15 to be paid from Sheriff's Office Equipment Reserve Fund.

Documents:

[AGENDA ITEM WITHNELL QUOTE DODGE 2500.PDF](#)
[WHITHNELL QUOTE DODGE 2500.PDF](#)
[WHITHNELL ORPIN CONTRACT.PDF](#)
[LITHIA QUOTE DODGE 2500.PDF](#)

3. In The Matter Of Approving The Sheriff To Accept A Bid To Purchase And Have Installed, Emergency Equipment For The New Forest Patrol Truck And Marine Patrol Truck. - Sheriff's Office, Chris Kaber, Sheriff

Background: The Sheriff's Office is proposing to purchase a Forest Patrol truck and a Marine Patrol truck which need to be outfitted with emergency equipment. The quotes received have been prepared and attached. The Sheriff is requesting to accept the quotes from Lehr in the amounts of \$13,804.56 to outfit the Marine truck and \$12,397.62 to outfit the Forest truck.

Fiscal Impact: The cost for the outfitting these two vehicles totals \$26,202.18 which would be paid for out of the Sheriff's Office Equipment Reserve Fund and capitalized as part of the corresponding vehicle.

Recommended Motion: Approve the Klamath County Sheriff's Office and authorize the Sheriff to sign an acceptance of the quotes from Lehr to purchase emergency equipment and have it installed on the Forest Patrol truck and the Marine Patrol truck. The total cost

of \$26,202.18 to be paid from the Sheriff's Office Equipment Reserve fund.

Documents:

[AGENDA ITEM TRUCK UPFITTING-LEHR.PDF](#)
[LEHR QUOTES FOR TRUCK UPFITTING.PDF](#)
[DAY WIRELESS QUOTES TRUCK UPFITTING.PDF](#)

4. In The Matter Of Approving The Klamath County Sheriff To Accept A Quote And Purchase A 1995 Crestliner Boat, Hull # NOR44419E595 Which Includes A 23 Horse Power Beavertail Mud Motor, Serial #4229906061 And 1988 Shorelander Trailer With VIN# 1YR00183JG000135 From American Marine & R.V.-Sheriff's Office, Chris Kaber, Sheriff.

Background: The Sheriff's office has funding from the sale of a boat in 2014 that was owned by the Oregon State Marine Board who allowed the proceeds to be used by the KCSO for future equipment purchases and other operational needs. KCSO does not currently have a mud boat. This specialized piece of equipment will be used by the Marine division to access shallow waterways. It could also be used for search and rescue activities in areas that are difficult to access.

Fiscal Impact: Expense of \$6,000 to be paid from the Sheriff's Office Marine Sub-Department Capital Equipment. Budgeted funds will be re-allocated from the Marine Operating Contingency.

Recommended Motion: Approve the Klamath County Sheriff's Office to accept the \$6,000 quote from American Marine & R.V. and purchase a 1995 Crestliner boat, hull # NOR44419E595 which includes a 23 horse power Beavertail mud motor, serial #4229906061 and 1988 Shorelander trailer with VIN# 1YR00183JG000135. Authorize the Sheriff to sign all required documents for the transaction. The expense will be paid from the Marine Sub-Department Capital Equipment account and the funds will be re-allocated from the Marine Operating Contingency line item.

Documents:

[BOCC AGENDA ITEM-MUD BOAT.PDF](#)
[AMERICAN MARINE QUOTE MUD BOAT.PDF](#)

5. In The Matter Of An Authorization To Issue An Invitation For Bids For The North County Chip Seal 2019 Project. Jeremy Morris, Public Works

Background: Klamath County Public Works is requesting authorization to issue an Invitation For Bids for the North County Chip Seal. Klamath County Public Works would like to contract for the Chip Seal of Crescent Cutoff Road, Cascade Lakes Highway, Beal Road and other designated streets in the Chemult and Crescent vicinity (approximately 25 miles of County maintained

roads). The last time this work was completed was 2010 (9 years ago), most of our County maintained roads are on a 5 to 7 year cycle.

Fiscal Impact: No Fiscal Impact to the Road Operating Budget at this time. Estimated future fiscal impacts could be up to \$1.1M depending on aggregate and oil costs.

Recommended Motion: Board to authorize Public Works to issue an Invitation for Bids for the North County Chip Seal 2019 project. There is no fiscal impact to the Road Operating Budget at this time.

Documents:

[2019 N COUNTY CHIP SEAL BID REQUEST.PDF](#)

6. In The Matter Of Requesting Quotes For Chemicals For Klamath County Road Division And Weed Control. Todd Pfeiffer, Weed Control

Background: The Public Works Department would like to issue a request for quotes for the procurement of Chemicals for weed control on various County Roads.

Fiscal Impact: To be determined by quotes received.

Recommended Motion: Board approve and authorize the Public Works Department to issue a request for quotes for the procurement of Chemicals for weed control on various County Roads. Fiscal Impact is to be determined.

Documents:

[2019 CHEMICALS QUOTES REQUEST.PDF](#)

7. Approving A Quote From Accurate Electric Unlimited, Inc. To Retrofit The Facility CCTV System. Dan Golden, Director

Background: The juvenile detention home (JDH) installed the current CCTV system in 2004. The system allows staff to provide security surveillance and monitor doorways throughout the facility. The analog system is aging and replacement parts are no longer available. Recent repairs have extended the life of the system, but the system is failing. In order to upgrade the system the department received quotes for the installation of new digital system components and software. Quotes were received from Salem Fire Alarm (\$28,885), and Accurate Electric Unlimited, Inc. (\$27,879). The Juvenile Director recommends the Quote from Accurate Electric Unlimited, Inc. be accepted.

Fiscal Impact: There will be a fiscal impact of \$27,879 from the Building Maintenance and Repair line of the Detention Sub-

Department of the Juvenile Department budget.

Recommended Motion: Accept the Quote from Accurate Electric Unlimited, Inc. for retrofit of the CCTV system at the Klamath County Juvenile Detention Home for a fiscal impact of \$27,879 from the Juvenile Detention Sub-Department budget line for Building Maintenance and Repair (1000-2050-2053-2000-65380).

Documents:

[ATTACHMENT A_VALERUS.EULA.PDF](#)
[BLUESHEETCCTVSYSTEM.DOC](#)
[PROPOSAL_KLAMATH COUNTY JUVENILE CCTV](#)
[UPGRADE_FINAL REV2 011519.PDF](#)

9. Resolutions

1. Approve Investment Policy Statement For Klamath County Treasurer's Investment Pool. Vickie Noel - Treasurer

Background: The Board of Commissioners is required to annually adopt an investment policy statement setting forth the allowable investments and other aspects of the operations of the Treasurer's Investment Pool. There are no substantial changes and the following revisions: 1) Update terminology in Delegation of Authority – update all references to CFO to Finance Director; 2) Organize descriptions of authorized investments to be in the same order as the Diversification Table on page 13; 3) Add language to Prohibited Investments to include Mortgage backed and Default History per OST sample policy recommended language; 4) Add language to Suitable and Authorized Investments section to eliminate redundancy in descriptions; 5) Update Description of Commercial Paper and Diversification Table to show combined issuer restriction on Corporates/Commercial Paper. Also add Fitch Ratings; 6) update table for Total Portfolio Maturity Constraints on page 14 to include WAM and % callable agencies; 7) Update references from Investment Adviser to Investment Advisor.

Fiscal Impact: None

Recommended Motion: Approve the Resolution adopting the Investment Policy Statement for the Klamath County Treasurer's investment pool. There is no fiscal impact.

Documents:

[1-22-19 TREASURER INVESTMENT POLICY AGENDA ITEM.PDF](#)

10. Orders

1. In The Matter Of Vacating Lots 586 And 587 Of Running Y, Phase 5 Subdivision. Map No. 3808-010B0-01400-01500 CDD/Planning - Mark Gallagher, Planning Director

Background: The property owners of the two lots are Perrie and Janice Costa, whom have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision.

Fiscal Impact: \$583 application fee. CDD/Planning, Mark Gallagher, Planning Director

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County, Oregon. (File NO. LV 15-18) Fiscal Impact is \$583 application fee.

Documents:

[LV 15-18.PDF](#)

2. In The Matter Of Rescinding The Order Appointing Cynthia Wilson To The Klamath Falls Forest Estates Unit 1 Special Road District Board.- BOCC

Background: The Board of Commissioners approved Order, OR2019-032 on January 8, 2019. That same day, Ms. Wilson submitted a letter rescinding her application.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order rescinding Order 2019-032.

Documents:

[01-22-19-BOCC-OR2019- RESCIND OR2019-032 APPOINTING CYNTHIA WILSON TO KFFE UNIT 1 ROAD DIST.PDF](#)

3. In The Matter Of Reappointing Elaine Cooper To The Antelope Meadows Special Road District Board. - BOCC

Background: The Antelope Meadows Special Road District Board has a vacancy and has recommended the appointment of Elaine Cooper. Ms. Cooper is willing, able and eligible to serve a term on the Board commencing January 1, 2019 and continuing until December 31, 2021.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached

Order appointing Elaine Cooper to the Antelope Meadows Special Road District Board.

Documents:

[01-22-19-BOCC-OR2019- APPOINT ELAINE COOPER ANTELOPE MEADOWS ROAD DIST.PDF](#)

4. In The Matter Of Reappointing Jerry Bowers And Lucio Ortega To The North Shasta Lighting District Board. - BOCC

Background: The North Shasta Lighting District Board has a vacancy and has recommended the reappointment of Jerry Bowers and Lucio Ortega. Mr. Bowers and Mr. Ortega are willing, able and eligible to serve a term on the Board commencing this day and continuing until December 31, 2022.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order reappointing Jerry Bowers and Lucio Ortega to the North Shasta Lighting District Board.

Documents:

[01-22-19-BOCC-OR2019- APPOINT JERRY BOWERS LUCIO ORTEGA TO NORTH SHASTA LIGHTING DIST BOARD.PDF](#)

5. In The Matter Of Reappointing Leo Anthony Bocchi To The Green Knolls Estates Special Road District Board. - BOCC

Background: The Green Knolls Estates Special Road District Board has a vacancy and has recommended the reappointment of Leo Anthony Bocchi. Mr. Bocchi is willing, able and eligible to serve a term on the Board commencing this day and continuing until December 31, 2021.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Leo Anthony Bocchi to the Green Knolls Estates Special Road District Board.

Documents:

[01-22-19-BOCC-OR2019- APPOINT LEO ANTHONY BOCCHI GREEN KNOLLS ESTATES ROAD DIST.PDF](#)

6. In The Matter Of Reappointing Randy Shaw, Ernie Palmer And Don McCasland To The Planning Commission - BOCC

Background: The Planning Commission has three vacancies, after advertising the vacancies on the County website there were three

applicants. The three applicants were the individuals that terms expired on December 31, 2018. Randy Shaw, Ernie Palmer and Don McCasland have indicated they wish to serve an additional term on the Commission and are willing, able and eligible do so commencing January 1, 2019 and expiring December 31, 2021.

Fiscal Impact: None

Recommended Motion: Approve and sign attached Order Reappointing Randy Shaw, Ernie Palmer and Don McCasland to the Planning Commission commencing January 1, 2019 and expiring December 31, 2021.

Documents:

[20190111103941.PDF](#)

7. In The Matter Of Appointing Gayle Marquez To The Klamath Falls Forest Estates Unit 1 Special Road District Board. - BOCC

Background: The Klamath Falls Forest Estates Unit 1 Special Road District Board has a vacancy due to the resignation of Dennis Gibbs. Ms. Marquez is willing, able and eligible to serve the rest of Mr. Gibbs' term on the Board commencing this day and continuing until December 31, 2019.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Gayle Marquez to the Klamath Falls Forest Estates Unit 1 Special Road District Board.

Documents:

[01-22-19-BOCC-OR2019- APPOINT GAYLE MARQUEZ TO KFFE UNIT 1 ROAD DIST.PDF](#)

11. Agreements

1. In The Matter Of Execution Of The Contract For Services Between Klamath County And CalAmp Wireless Networks Corp To Provide LTE GPS Tracking Service For Klamath County Road Department Equipment. Jeremy Morris, Public Works

Background: This personal services contract provides CalAmp Wireless Networks Corp to upgrade current CalAmp RSI Mobil units in the Klamath County Public Works Road Department fleet and renew the existing contract.

Fiscal Impact: \$2,730.00 one time expenditure (\$95.00 upgrade install x 26 units plus shipping/handling charge of \$260.00) and a

recurring monthly charge of \$596.70 (\$22.95 x 26 units) to the Road Operating Budget.

Recommended Motion: Board to approve and authorize Public Works Director to sign the sales quote and Contract for Services between Klamath County and CalAmp Wireless Networks Corp. Fiscal Impact to the Road Operating Budget is a \$2,730.00 one time expenditure (\$95.00 upgrade install x 26 units plus shipping/handling charge of \$260.00) and a recurring monthly charge of \$596.70 (\$22.95 x 26 units).

Documents:

[2019 CALAMP GPS RENEWAL X4.PDF](#)

2. In The Matter Of Local Agency Agreement #32734 Between Klamath County And The State Of Oregon Acting By And Through Its Department Of Transportation For Klamath County's All Roads Transportation Safety (ARTS) Project. Jeremy Morris, Public Works

Background: Klamath County was awarded a portion of the Highway Safety Improvement Plan (SHIP) Title 23 funding that was allocated to the ARTS program for safety improvements on local roads. Safety Improvements consist of the following:

- Clover Creek Road – Upgrade Curve Signing
- Keno-Worden Road: Keno – US97 – Curve Signing and Delineation
- Lower Klamath Lake Road: Cross Road – Merrill Road – Install Wider Edgelines

Total Project Cost is estimated at \$373,000. This agreement will allow the State to reimburse Klamath County 92.22% of eligible costs incurred in carrying out the project up to the maximum of \$343,980.60.

Fiscal Impact: \$343,980.60 Income to the Road Department Operating Budget.

Recommended Motion: Board approve and execute Agreement #32734 between Klamath County and the Oregon Department of Transportation. This agreement will be effective from the date of execution and shall terminate 10 calendar years from that date. Fiscal Impact is \$343,980.60 Income to the Road Department Operating Budget.

Documents:

[2019 ODOT AGREEMENT 32734.PDF](#)

3. In The Matter Of Approving The Annual Service Agreement Amendment For 2019 And 2020 With Independent Actuaries, Inc. And Authorizing The HR Director To Sign

The Agreement. Renee Blakely, Human Resources Director

Background: The service agreement with Independent Actuaries, Inc. is amended periodically, with updated fees. This year the Actuary fees have increases of \$500 per year for the OPEB Valuation, \$100 per month for the Pension Valuation, \$50 per month for the Benefit Statements, and \$120 per hour any additional services requested. The fee for Benefit Calculations remains unchanged. The Additional Services and Benefit Calculation charges occur on an as needed basis and varies based upon actual request.

Fiscal Impact: The fiscal impact beginning January 1, 2019, will be an additional \$2300 per year for a total of \$31,000 plus actual charges from Additional Requests and Benefit Calculations. \$500 of this increase for the OPEB Evaluation is paid for by the Finance Department and the remaining fees are paid from the Pension Fund.

Recommended Motion: Approve and authorize the Human Resources Director to sign the amended agreement with Independent Actuaries, Inc. for 2019 and 2020. The fiscal impact beginning January 1, 2019, will be an additional \$2300 per year for a total of \$31,000 plus actual charges from Additional Requests and Benefit Calculations. \$500 of this increase for the OPEB Evaluation is paid for by the Finance Department and the remaining fees are paid from the Pension Fund.

Documents:

[KLM SERVICE AGREEMENT LETTER-2019-2020 WITH TERMINATION DATE .PDF](#)
[BOCC AGENDA ITEM INDEPENDENT ACTUARIES JAN 15 2019.PDF](#)

12. Licenses

1. In The Matter Of Approving Of A Social Gaming License For The Mohawk Restaurant & Lounge One (1) Card Table. - BOCC

Background: The Klamath County Ordinance 21.1 allows for Social Gaming License by firms, persons, or corporations doing business for profit. Each new application is reviewed by the Klamath County Sheriff's Office for criminal history. This applicant has paid the fees and has no criminal history. No house income may result from the operation of these social games. Each license is effective for one calendar year.

Fiscal Impact: \$100.00 (\$100.00 per table)

Recommended Motion: Approve the renewal of the Social Gaming License for the Mohawk Restaurant & Lounge for one (1) card table.

Documents:

[01-22-19-BOCC-MOHAWK RESTAURANT SOCIAL GAMING LIC RENEWAL.PDF](#)

13. Extension Service District

1. In The Matter Of The Adoption Of A Supplemental Budget Within The Klamath County Extension Service District. Vickie Noel - Finance

Background: The Klamath County Extension Service District under-budgeted Beginning Fund balance in the 2018-19 fiscal year. This supplemental budget will recognize the actual Beginning Fund balance for the 2018-19 fiscal year, transfer that excess in Beginning Fund balance from the Operating fund to the Building Reserve fund and budget for the purchase of land.

Fiscal Impact: \$224,000.00 increase in revenues and expenditures



Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the supplemental budget for fiscal year 2018-2019 as outlined in the attached documents for changes to the Klamath County Extension Service District; and direct the Chief Budget Officer to make the changes. The fiscal impact is an increase of \$224,000.00 in revenues and expenditures.

Documents:

[1-22-19 BOCC DOCUMENTATION.PDF](#)

14. Commissioner Reports

15. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting. Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org